

## MINUTES

### MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

May 22, 2019  
MCOG Conference Room

#### **Members Present**

Rick Seanor, City of Ukiah  
Alicia Meier, County DOT  
Jacob King, MTA  
Richard Shoemaker, City of Point Arena

#### **Staff Present**

Nephele Barrett, MCOG Administration  
Loretta Ellard, MCOG Planning  
James Sookne, MCOG Planning  
Lisa Davey-Bates, MCOG Planning

#### **Members Absent**

Mitch Stogner, NCRA (*Non-Voting*)  
Jesse Davis, County DPBS  
Barbara Moed, AQMD  
Dusty Duley, City of Willits  
Tom Varga, City of Fort Bragg  
Tasha Ahlstrand, Caltrans

1. **Call to Order/Introductions** – Nephele called the meeting to order at 10:07 a.m.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 4/17/19 Minutes** – Motion by Rick Seanor, seconded by Jacob King, and carried unanimously, to approve the minutes of 4/17/19 as submitted.
5. **FY 2018/19 Overall Work Program – Third Quarter Report** - Loretta reviewed the quarterly report and noted projects being carried over to FY 2019/20 for completion. She advised that MTA has decided to drop W.E. 10 (Transit Designs Guidelines Manual) due to an unsuccessful bid process and other pressing priorities, so this funding (\$35,000) will be available for future reprogramming.
6. **FY 2019/20 Final Overall Work Program** – Nephele announced that Caltrans has released grant award notifications and both of MCOG's transportation planning grant applications - SB 743 VMT Regional Baseline Study (Sustainable Communities grant) and Mendocino County Fire Vulnerability Assessment & Emergency Preparedness (Adaptation grant) were successful. Loretta advised that she will soon be starting development of the RFP for the SB 743/VMT project, noting that procurement tasks were not included in the grant so that work may start as soon as possible.

Loretta reviewed her staff report, and advised that the proposed Final Work Program includes the projects recommended by the TAC in the Draft, plus three carryover projects. She said staff responded

to Caltrans’ comments on the Draft, which were minor, and summarized final revisions. The proposed Final FY 2019/20 Overall Work Program totals \$989,346, as follows:

W.E.	Agency	Project	Amount
1	MCOG	Regional Government & Intergovernmental Coordination	\$ 113,498
2	MCOG	Planning Management & General Coordination (Non-RPA)	\$ 94,999
3	MCOG	Community Transportation Planning & Coordination	\$ 10,750
4	MCOG	Sustainable Transportation Planning	\$ 10,500
5	MCOG	SB743 VMT Regional Baseline Study – <i>Grant Awarded</i>	\$ 135,001
6	Co. DOT	Combined Special Studies	\$ 60,000
7	MCOG	Planning, Programming & Monitoring (PPM)	\$ 66,864
8	MCOG	Mendo. Co. Fire Vulnerability Assess./Emergency Preparedness – <i>Grant Awarded</i>	\$ 281,000
12	Ukiah	Comprehensive ADA Access Plan Update ( <i>Carryover</i> )	\$ 35,000
13	Co. DOT	Orchard Ave. Extension Feasibility Study Grant Match ( <i>Carryover</i> )	\$ 7,608
14	MCOG	Training	\$ 21,500
15	Fort Bragg	Transportation Planning for Mill Site Reuse & Rezoning ( <i>Carryover</i> )	\$ 41,361
16	MCOG	Multi-Modal Transportation Planning	\$ 31,500
18	MCOG	Geographic Information System (GIS) Activities	\$ 5,850
20	MCOG	Grant Development & Assistance	\$ 23,915
----	MCOG	Pavement Management Program (PMP) Triennial Update – <i>RESERVE</i>	\$ 50,000
		<b>Total</b>	<b>\$ 989,346</b>

**Motion by Rick Seanor, seconded by Alicia Meier, and carried unanimously, to recommend to MCOG approval of the FY 2019/20 Final Overall Work Program.**

7. **Highway Infrastructure Program (HIP) Funding** – Nephela reviewed that this item was continued from the last TAC meeting to give members more time to consider potential projects that could use the HIP funding.

She summarized the funding available to the region (\$321,047 for FY 18/19, and \$227,866 for FY 17/18), and advised that the biggest unknown is whether it will be an ongoing funding source. A discussion ensued regarding project parameters (facilities must be on the Federal Aid System, classified higher than a rural minor collector), and obligation and expenditure deadlines (2018 funds must be obligated by 9/30/21 and expended by 9/30/26; 2019 funds must be obligated by 9/30/22 and expended by 9/30/27). Projects must be programmed in an FTIP Amendment before funds can be obligated, which can take several months.

Ukiah’s Downtown Streetscape project, which had been suggested at the last meeting, was discussed as a candidate project as it has federal funding, State Street is on the Federal Aid System, and it needs additional funds. Rick Seanor advised the City is working with Caltrans to request an extension for the programmed HSIP funding, but it is unknown if it will be granted as it’s been extended previously. It was suggested that the City could consider dropping the HSIP funding and re-applying next cycle, as that might be preferable to requesting another extension.

A question was asked if the City would continue with the project if the HSIP funds are not extended, and Rick replied that would be a decision by the City Council. Nephela emphasized that the City will need to make a commitment on whether or not to proceed with the project before STIP funds are allocated in June 2019, otherwise the STIP funds will be lost to the region until the 2022 STIP cycle.

Richard Shoemaker asked if projects could be on a State highway, i.e. Main Street in Point Arena. Staff thought this was likely, but not certain, but the time frame to get a project obligated within two years was noted as a short window, and project readiness is an important factor.

**Motion by Alicia Meier, seconded by Rick Seanor, and carried unanimously, to recommend that the Highway Infrastructure Program (HIP) funding (\$321,047 for FY 18/19, and \$227,866 for FY 17/18) be awarded to the City of Ukiah's Downtown Streetscape project if the project moves forward by 6/30/19; if not, the TAC recommends that this issue come back to the TAC for recommendation.**

**8. RSTP d (1) Partnership Funding Program – Provide Local Funding for Covelo Multi-Modal Trail** – Nephele explained that MCOG is currently in the final design and right of way phase on the SR 162 Multi-Use Trail in the Covelo area. The project was funded primarily through Active Transportation Program (ATP) Cycle 1 and 2 grants.

She advised that in 2014 the MCOG Board approved \$250,000 in RSTP Partnership Program funding for this project, \$97,000 of which was used to match the grants, leaving \$153,000. To date, MCOG has expended all ATP funding for the environmental and design phase, and has started dipping into the \$153,000, leaving an approximate balance of \$97,500 remaining. She explained that GHD's contract has increased as a result of additional design requirements resulting from the environmental work, and there is roughly \$232,400 remaining to be paid to GHD, which leaves a deficit of about \$134,900. In addition, there is the cost of plant propagation required for the environmental mitigation work.

She summarized that she is seeking a TAC recommendation to allocate an additional \$200,000 in RSTP Partnership Program funding to cover the remaining GHD contract, necessary plant propagation work, and help with any overages that may arise from the right of way or construction phases. She advised that there is an approximate available balance of \$811,515 in the RSTP Partnership Program.

A discussion ensued, and James Sookne provided additional background information. It was pointed out that there is the possibility that future components may have additional funding needs. Nephele reported that staff is also working with Caltrans for them to identify additional funding for this project.

**Motion by Richard Shoemaker, seconded by Alicia Meier, and carried unanimously, to recommend that the MCOG Board approve an allocation of an additional \$200,000 of RSTP Partnership Program funding for the SR 162 Multi-Use Trail Project.**

**9. Staff Reports**

9a. Legislative Update – Nephele reported on the following: SB 1568 – which proposed withholding transportation funding from local agencies that don't have compliant housing elements is in suspension until next year. ACA 1 – which proposes lowering the voting threshold to 55% for housing related bond and sales tax was approved in committee and is going forward. SB 152 – which seeks to revise the ATP funding formula distribution (which MCOG formally opposed) was held in committee and is not moving at this time. SB 127 which proposes to amend the SHOPP to include ATP projects passed out of committee with amendments which significantly improved the bill.

9b. SB 1 Programs – Nephele congratulated the County and all four cities for meeting the May 1 eligibility deadline and submitting the required information.

9c. Caltrans FY 2019-20 Sustainable Communities & Adaptation Planning Grant Announcements – As mentioned under item # 6 above, MCOG was recently awarded two planning grants from Caltrans: SB 743 VMT Regional Baseline Study (Sustainable Communities grant), and Mendocino County Fire Vulnerability Assessment & Emergency Preparedness (Adaptation grant). Nephele also advised that a grant application submitted by Walk & Bike Mendocino and MTA for a bike share feasibility study was not awarded.

9d. Caltrans FY 2020-21 Sustainable Transportation Planning Grants – Fact Sheet & Timeline – The fact sheet (included in agenda packet) was noted. Anticipated timeline is release of grant application guide and call for applications in August/September 2019, with applications due in October/November 2019.

9e. Prop. 68 Grants: Green Infrastructure Program – Proposals due June 28, 2019; Trails and Greenways Grant Program – Proposals due August 29, 2019 – These grant due dates were noted.

**10. Miscellaneous**

Caltrans Status Meetings – Alicia advised of a Caltrans status meeting at the County Administrative Office (Conference Room C) on June 10, at 10:00 a.m. Although it's for County projects, other local agencies are invited to attend. Nephele added that Caltrans staff has expressed interest in scheduling a combined local agency status meeting after a TAC meeting.

City of Ukiah – Rick announced that the City has three projects going out to bid: Phase 2 and Phase 3 of the rail trail, and an overlay/ADA project around town. Other projects happening include work on Orchard and Main, and Oak Manor (which includes undergrounding of utilities

County Dept. of Transportation – Lisa asked when the paving issue on East Side Calpella Road will be fixed, and Alicia replied that there were some problems with the contractor's work, but it will be repaired this construction season. Alicia also reported that the County will be doing a "cold in place recycle" project in Fort Bragg.

City of Point Arena – Richard advised that the City is working on bidding the Riverside Drive to Windy Hollow overlay project, and will be working with the County for their portion of Eureka Hill Road. He said the decision of how far the project will extend is dependent on bids, and noted the \$100k in annual Local Partnership Program funding is great for the City.

10a. Next Meeting - June 19, 2019 (*if needed*).

**11. Adjournment** – 11:22 a.m.

Respectfully Submitted,

Loretta Ellard  
Deputy Planner

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