

## MINUTES

### MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

October 16, 2019  
MCOG Conference Room

#### **Members Present**

Rick Seanor, City of Ukiah  
Alicia Meier, County DOT  
Dusty Duley, City of Willits  
Tom Varga, City of Fort Bragg

#### **Staff & Others Present**

Nephele Barrett, MCOG Administration  
Loretta Ellard, MCOG Planning  
James Sookne, MCOG Planning  
Danielle Casey, MCOG Administration  
Alexis Pedrotti, MCOG Planning

#### **Members Present Via Teleconference**

Richard Shoemaker, City of Point Arena  
Jesse Robertson, Caltrans (*for Tasha Ahlstrand*)

#### **Others Present Via Teleconference**

Frank Demling, Caltrans  
Mark Sobata, Caltrans

#### **Members Absent**

Mitch Stogner, NCRA (*Non-Voting*)  
Jesse Davis, County DPBS  
Barbara Moed, AQMD  
Jacob King, MTA

- 1. Call to Order/Introductions** – Nephele called the meeting to order at approx. 10:04 a.m. Self-introductions were made.
- 2. Public Expression** – None.
- 3. Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
- 4. Approval of 8/21/19 Minutes** – An error was noted on page 2, item #8: correct LTF 1% Bike & Pedestrian Program to LTF 2% Bike & Pedestrian Program. **Motion by Rick Seanor, seconded by Tom Varga, and carried unanimously on roll call vote (6 ayes), to approve the minutes of 8/21/19 as corrected.**
- 5. FY 2019/20 Final Overall Work Program – Second Amendment** – Alexis (Lexi) Pedrotti advised that she will now be the individual managing the OWP, as Loretta will be handling other duties. She reviewed her staff report, and advised that the Second Amendment was approved by MCOG on October 7, 2019. The main purpose of the amendment was to carry over and reprogram \$28,314 in unexpended FY 2018/19 RPA funds, and \$40,397 of unexpended LTF funds. This amendment increased the FY 2019/20 OWP from \$1,064,430 to \$1,133,141, an increase of \$68,711 (from carryover funds). Information only.

**6. 2020 Regional Transportation Improvement Program (RTIP)/State Transportation Improvement Program (STIP)** – James and Nephele reviewed this item. As explained in the staff report, the California Transportation Commission’s (CTC) Fund Estimate identified a target of \$3,134,000 available to the region in Regional Improvement Program (RIP) funding, which includes the target for PPM (Planning, Programming & Monitoring). A maximum funding amount is identified for the region of \$7,322,000 which includes funding expected in the next “County Share Period” (through FY 27/28). After deducting the \$235,000 available for PPM, a target of \$2,899,000 is available for new programming, with a maximum of \$7,087,000.

Rick commented that due to an email glitch, he did not receive his TAC agenda packet until yesterday, and he was unaware that he could request more than the target. Nephele responded that the target has not changed since what was previously reported, and although we can propose more than the target, anything beyond the target would be an advance, and not guaranteed.

James listed the four funding requests received, as follows:

Agency	Project	Funding Request
City of Ukiah	Roundabout at Low Gap & North Bush <i>(Construction)</i>	\$703,000
County Dept. of Trans.	North State Street Intersection Improvements, Ph. 1 <i>(Right of Way)</i>	\$232,000
County Dept. of Trans.	East Side Potter Valley Road Reconstruction <i>(Construction)</i>	\$7,000,000
Caltrans	Downtown Gualala Streetscape <i>(Right of Way and Construction)</i>	\$3,950,000
	Total Requests	\$11,885,000

It was noted that the 2018 RTIP identified future funding commitments for the County’s North State Street project and the City of Ukiah’s Low Gap Road/North Bush Roundabout.

Applicants were invited to review their applications. Alicia reviewed the North State Street project, and advised that a corridor study looking at several intersections (beginning at KUKI Lane and heading north to the interchange) is currently underway, and the Alternatives Analysis (including roundabouts vs intersections) is expected to be completed by spring. She advised that PA & ED is programmed for FY 19-20 and this current request is for Right of Way.

Rick reviewed Ukiah’s Low Gap/North Bush Roundabout application and advocated to have the funding restored, since it was listed as a future funding commitment in the last STIP. Potential controversy about the roundabout (*questions about City Council support; safety concerns with multiple pedestrian crossing locations, etc.*) was discussed. Nephele and Rick advised that a traffic study is underway, which will provide recommendations on best solution for intersections in the project area.

Alicia reviewed the East Side Potter Valley Road Reconstruction request, an important safety project that's been in the works for several years. She advised that Federal Lands Access Program (FLAP) funds have previously been requested, but not awarded, for this project which provides access to the Mendocino National Forest as well as the Potter Valley community.

*10:40 a.m. Alexis Pedrotti left the meeting.*

Frank Demling, Caltrans, reviewed the Gualala Streetscape project. He and Nephele reported on a recent very well attended community meeting where a compromise on the parking situation was reached. In response to residents' concerns about losing on-street parking, the project will now retain parking on both sides of the highway. Nephele noted this project came out of several MCOG planning studies in Gualala, performed over several years.

A discussion ensued with applicants providing project details. Members discussed the RIP (Regional Improvement Program) Project Rating Criteria and scoring forms, and completed their individual score forms. Individual scores were verbally reported as listed below, and recorded by MCOG staff.

	Roundabout at Low Gap & North Bush Street (Ukiah)	North State Street Intersection Improvements, Ph. 1 (County)	East Side Potter Valley Road Reconstruction (County)	Downtown Gualala Streetscape (Caltrans)
R. Seanor	65	76	38	45
D. Duley	47	60	40	62
T. Varga	49	62	33	51
R. Shoemaker	45	67	33	51
A. Meier	42	79	53	51
J. Robertson	47	68	15	68
<i>Total Points</i>	<i>295</i>	<i>412</i>	<i>212</i>	<i>328</i>

***BREAK 12:03 p.m. – 12:15 p.m. (approx.)***

James reviewed the scoring/ranking results, which were tallied during the break, as follows:

- #1 North State Street Intersection Improvements, Ph. 1 – 412 points*
- #2 Gualala Downtown Streetscape – 328 points*
- #3 Roundabout at Low Gap & North Bush – 295 points*
- #4 East Side Potter Valley Road Reconstruction – 212 points*

Discussion continued regarding potential funding recommendations, including leaving some funds unprogrammed, and partially funding others. Nephele advised that MCOG will be working with Caltrans to submit an ATP application next cycle for construction for the Gualala project, and if approved, that could free up RIP funding.

**Motion by Dusty Duley, seconded by Tom Varga, and carried on roll call vote (5 ayes; 1 no - Meier) to recommend that MCOG award 2020 RTIP funding as follows:**

<u>Applicant</u>	<u>Project</u>	<u>Amount</u>
County	North State Street Intersection Improvement Project, Ph. 1 (Right of Way)	\$232,000
Caltrans	Gualala Streetscape project (Right of Way & Right of Way Support)	\$900,000
City of Ukiah	Roundabout at Low Gap & N. Bush (Construction)	\$703,000
Caltrans	Gualala Streetscape project (Construction & Construction Support) – <u>RESERVE</u>	<u>\$1,550,000</u>
		<b>Total \$3,385,000</b>

**Further, if the Gualala Downtown Streetscape’s ATP application is unsuccessful, the TAC recommends full programming of this project up to the total project cost of \$3,950,000, in a future RTIP amendment.**

Nephele advised the draft RTIP will be taken to the MCOG Board for direction in November. The final RTIP will then be prepared and presented for TAC for recommendation in November, and MCOG Board action in December.

**7. LTF 2% Bike & Pedestrian Program – FY 2018/19 & FY 2019/20 – As listed in the staff report, there is approximately \$133,953 available for allocation. The following two applications were received:**

<u>Applicant</u>	<u>Project</u>	<u>Request</u>
City of Ukiah	Dora Street ADA Improvement Project	\$133,953
County Dept. of Transportation	Radar Speed Signs at Laytonville High School	\$ 30,000

**Motion by Dusty Duley, seconded by Alicia Meier, and carried unanimously on roll call vote, (6 ayes), to recommend that MCOG award \$30,000 to the County’s Radar Speed Signs at Laytonville High School project, and award \$103,953 to the City of Ukiah’s Dora Street ADA Improvement project.**

**8. Staff Reports**

**8a. FY 2020/21 Overall Work Program Application Cycle (10/15/19 – 12/1/19) – Loretta announced the start of the six-week OWP application cycle, noting applications are due 12/1/19.**

Dusty said the City of Willits received two housing grants, and intends to undertake a Sphere of Influence study that will look at zoning, traffic, expanding city limits, and other issues. He asked

about applying for OWP funds to fund the traffic study portion of the project, and MCOG staff confirmed that the traffic portion of the study should be eligible for OWP planning funds.

8b. Housing – Planning Grants – Nephele advised that no new information has been received, but agencies should be able to request funding in January from the budget trailer bill.

8c. Legislative Update – Nephele reported that the Governor vetoed several bills, including SB 277 which proposed changes to Local Partnership Program funding; SB 127 which would have required ATP projects to be included in the SHOPP, and SB 5 regarding redevelopment. The Governor signed AB 1413 regarding local sales tax initiatives (pilot program).

8d. SB 743/Vehicle Miles Traveled – Regional Baseline Study – Loretta reported that this project is underway, and the consultant has discussed possibly scheduling a TAG meeting in coordination with the November 20 TAC meeting.

8e. Fire Vulnerability Assessment & Fire Evacuation Preparedness Plan – Loretta reported that the consultant procurement process for this grant is nearly complete, and contracting with the selected consultant is in process. She said the Consultant Selection Committee included representatives from the County (Sheriff, OES, CEO, and Dept. of Transportation) as well as from Caltrans and MCOG.

9. Miscellaneous – Local Roadway Safety Plan (LRSP) – Loretta reported on Caltrans' call for LRSP applications, advising that funds will be awarded on a "first come, first served" basis, as long as funding is available. There is no application deadline. Beginning with HSIP (Highway Safety Improvement Program) Cycle 11, an LRSP or equivalent, will be required for an agency to be eligible for HSIP funds.

Cal Recycle – Nephele advised that she's been asked to see if TAC members would be interested in receiving a presentation on Cal Recycle grants. No interest was expressed.

9a Next Meeting - 11/20/19.

10. Adjournment – 1:30 p.m.

Respectfully Submitted,

Loretta Ellard  
Deputy Planner

/le