

## MINUTES

### MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

September 19, 2018  
MCOG Conference Room

#### **Members Present**

Tasha Ahlstrand, Caltrans  
Dusty Duley, City of Willits  
Rick Seanor, City of Ukiah  
Bill Wood, *for Alicia Meier*, County DOT  
Jacob King, MTA  
Tom Varga, City of Fort Bragg

#### **Present via Teleconference**

Paul Anderson - *for Richard Shoemaker*,  
City of Point Arena

#### **Staff Present**

Nephele Barrett, MCOG Administration  
Lisa Davey-Bates, MCOG Planning  
Phil Dow, MCOG Administration  
Loretta Ellard, MCOG Planning  
James Sookne, MCOG Planning

#### **Members Absent**

Mitch Stogner, NCRA (*Non-Voting*)  
Barbara Moed, AQMD  
Jesse Davis, County DPBS

1. **Call to Order/Introductions** – Nephele called the meeting to order at 10:02 a.m. and self-introductions were made.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 8/22/18 Minutes** – Motion by Rick Seanor, seconded by Jacob King, and carried unanimously on roll call vote (7 ayes), to approve the minutes of 8/22/18, as submitted.
5. **FY 2018/19 Overall Work Program**
  - 5a. **Proposed (Revised) Second Amendment** – Loretta reported that, subsequent to the TAC's recommended approval of the proposed Second OWP Amendment at the last TAC meeting, a request was received from the City of Fort Bragg to adjust the funding allocation between consultant and City Staff in Work Element 15 (Transportation Planning for Mill Site Reuse & Rezoning), with no change to the total budget.

She advised that since the Second Amendment has not yet been approved (*because MCOG did not meet in September*) Fort Bragg's request has been added to that amendment for TAC review and recommendation, prior to MCOG's expected action on October 1. The proposed amendment was briefly reviewed. As proposed, the FY 2018/19 Overall Work Program will be revised from \$1,227,959 to \$1,293,155, an increase of \$65,196 (from carryover funds).

**Motion by Tom Varga, seconded by Dusty Duley, and carried on roll call vote (7 ayes), to recommend to MCOG approval of the revised Second Amendment to FY 2018/19 Overall Work Program, as recommended by staff.**

5b. Work Element 14 – Training – In follow-up to discussion of this topic at the last TAC meeting, Loretta summarized input received from local agencies on training priorities. She advised that “Project Management” and “Traffic Control/Flagging” were tied for the top priority, over “Asphalt Pavement Maintenance”.

A discussion ensued with TAC members discussing various training options. It was noted that the Caltrans’ Federal Aid Series is scheduled to come to Ukiah in 2019, and the Resident Engineer’s Academy is scheduled to come to Ukiah in 2020. A *consensus* was reached to schedule the “Traffic Control/Flagging” training, and leave any remaining funds available for individual local agency requests. Loretta noted that approximately \$9,700 will be available in FY 2018/19 for local agencies’ training needs (*after carryover funds are added*), and the “Traffic Control/Flagging” program costs \$5,550, plus food and rental facility charges.

**Motion by Dusty Duley, seconded by Tom Varga, and carried on roll call vote (7 ayes), to fund the “Traffic Control/Flagging” training, and leave remaining training funds for the Resident Engineer’s Academy or other training needs for local agencies.**

Potential timeframes were briefly discussed, with a preference noted for late January or February, 2019. Loretta will coordinate dates with U.C. Berkeley/Tech Transfer program staff.

**6. Caltrans’ Sustainable Transportation Planning & Adaptation Planning Grants – FY 2019/20 – Regional Project Ideas** – Loretta advised that in follow-up to discussion at the last TAC meeting, staff is seeking additional input on potential grant applications for submittal by MCOG under the upcoming grant cycle, opening in early October.

The need to develop local “thresholds of significance” for vehicle miles traveled (VMT) and a methodology to comply with new CEQA requirements under SB 743 was discussed, with members expressing support for pursuing a Sustainable Communities Transportation Planning grant to develop local processes to comply with SB 743.

Nephele advised that Brooktrails Community Services District (CSD) staff expressed interest in partnering with MCOG to apply for an Adaptation Planning grant to address emergency evacuation and related issues, because the County is not willing to take it on. Nephele recommended that if MCOG were to be involved with such an application, it would need to be countywide and there would need to be significant involvement from agencies that would be implementing the plan (e.g. Sheriff, Office of Emergency Services, etc.). She said she has reached out to OES to see if there is interest, but has not yet received a response.

Tasha distributed and briefly reviewed a list of potential grant projects that Caltrans would be interested in supporting with MCOG or other agencies in District 1. SB 743/VMT and Emergency Evacuation Preparedness were on the list, as well as several other topics. She encouraged submittal of an Adaptation Planning grant application, as this is the last year of that program.

Lisa expressed interest in a joint Adaptation planning grant application for Lake and Mendocino counties for emergency preparedness, as it should be very competitive in light of the fires over the last few years in both counties.

Nephele asked if TAC members would have the ability to participate in an Adaptation planning grant project (evacuation planning and vulnerability assessment) if there is interest from county agencies. Tom Varga said he would be interested if it addressed emergency evacuation for all events on the transportation system, not just wild fires. Nephele agreed a study should look at evacuation needs for the whole transportation system, but thought vulnerability assessments for the whole system would make the project too large.

After discussion, there was a *consensus* of support for staff to pursue grant applications for both SB 743/VMT and emergency preparedness planning. Nephele said the emergency preparedness Adaptation grant could be jointly developed with Lake County if there is interest, or for Mendocino County alone. Tasha advised that Caltrans staff can provide help with applications.

**7. SB 1 – Road Repair & Accountability Act of 2017** – Nephele noted the SB 1 recall effort (Prop. 6) on the November 6 ballot, and said public agency employees have been advised to be careful when providing information on the proposition. She referenced various sources of information available on the CALCOG website and from the “Fix our Roads” coalition that may be used to educate the public and local officials. The importance of letting people know which projects are funded with SB 1 funds was noted.

**8. Staff Reports**

8a. Pedestrian Facility Needs Inventory & Engineered Feasibility Study – October Workshops - Loretta noted upcoming community workshops scheduled in Fort Bragg (October 4 & 6) and Ukiah (October 11) for this grant project.

8b. SB 1029 NCRA – Loretta advised that SB 1029, the “North Coast Railroad Authority Closure and Transition to Trails Act” has been sent to the Governor for signature. If enacted, this bill would, among other things, require a report to be completed by July 1, 2020 to determine the most appropriate way to dissolve the North Coast Railroad Authority and dispense with its assets and liabilities.

**9. Miscellaneous**

9a. Next Meeting – October 24, 2018 (if needed).

**10. Adjournment** – 11:30 a.m. (approx.)

Respectfully Submitted,

Loretta Ellard  
Deputy Planner

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