

MENDOCINO COUNCIL OF GOVERNMENTS

Approved MINUTES

Monday, March 6, 2017

County Administration Center, Board of Supervisors Chambers

Additional Audioconference:

Caltrans District 1, 1656 Union St., Eureka

ADDITIONAL MEDIA:

Find YouTube link at <http://www.mendocinocog.org> under Meetings
or search Mendocino County Video at www.youtube.com

The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:
Mendocino Regional Transportation Planning Agency (RTPA) and
Mendocino County Service Authority for Freeway Emergencies (SAFE)

1. Call to Order / Roll Call. The meeting was called to order at 1:32 p.m. with Directors Larry Stranske, Steve Scalmanini (arrived at 1:35 p.m.), Susan Ranochak, John McCowen (Alternate), Richey Wasserman, and Dan Gjerde present; Chair Gjerde presiding. Director Rex Jackman (Caltrans/PAC) joined the meeting by audioconference. Director Michael Cimolino was absent.

Staff present: Phil Dow, Executive Director; Janet Orth, Deputy Director/CFO; Loretta Ellard, Deputy Planner; Nephele Barrett, Program Manager; Alexis Pedrotti, Mendocino SAFE Call Box Coordinator; and Marta Ford, Administrative Assistant.

2. Convene as SAFE

3. Executive Committee Recommendation of January 20, 2017: Adoption of Mendocino County Service Authority for Freeway Emergencies (SAFE) Five-Year Strategic & Financial Plan – 2016 through 2020. Executive Director Phil Dow introduced Mendocino SAFE Call Box Coordinator Alexis Pedrotti, who was present to support potential questions of this agenda item. There were no public comments.

Upon motion by McCowen, second by Stranske and carried unanimously on roll call vote (6 Ayes –*Stranske, Ranochak, McCowen, Wasserman, Gjerde*; 0 Noes; 0 Abstaining Absent –*Scalmanini, Cimolino*): IT IS ORDERED that the Mendocino County Service Authority for Freeway Emergencies (SAFE) Five-Year Strategic & Financial Plan is adopted.

4. Recess as SAFE – Convene as RTPA

Steve Scalmanini joined the meeting.

5. Recess at RTPA – Reconvene as Policy Advisory Committee

6. Public Expression: None.

7 – 9. Regular Calendar

7. Annual Appointments to Standing Committees – California Association of Councils of Governments (CALCOG) – *continued from February 6, 2017.* Duties and upcoming events were noted. Director McCowen nominated Scalmanini as Delegate and Gjerde as Alternate Delegate.

Upon motion by McCowen, second by Ranochak, and carried unanimously on roll call vote (7 Ayes – Jackman/PAC, Stranske, Scalmanini, Ranochak, McCowen, Wasserman, Gjerde; 0 Noes; 0 Abstaining; 1 Absent): IT IS ORDERED that the Council appoints **Director Scalmanini as the Delegate** and **Chair Gjerde as the Alternate Delegate** to CALCOG.

8. Appointments to Social Services Transportation Advisory Council (SSTAC). Ms. Barrett explained five seats are, or will soon be, vacant. She brought three nominations subject to be reappointed and two new potential appointments to be considered in order to fill the various seats. The board was invited to nominate candidates if they had other nominees to be considered; the board declined the offer to name additional nominees. The Chair invited public comment; no one came forward to speak to the item.

Upon motion by Ranochak, second by Stranske, and carried unanimously on roll call vote (7 Ayes – Jackman/PAC, Stranske, Scalmanini, Ranochak, McCowen, Wasserman, Gjerde; 0 Noes; 0 Abstaining; 1 Absent): IT IS ORDERED that the following members are appointed to the SSTAC:

- *Marilyn DeFrage, Administrative Support PR, Ukiah Senior Center, as Alternate Local Social Service Provider for the Handicapped that Provides Transportation – reappointed through April 2019*
- *Sheila Keys, Community Services Resource Manager, Redwood Coast Regional Center, as Local Social Service Provider for the Handicapped – reappointed through April 2020*
- *Carla Meyer, General Manager, Mendocino Transit Authority, as Representative of Local Consolidated Transportation Services Agency – reappointed through April 2020*
- *Arlene Peterson, Program Manager, Action Network, as Local Social Service Provider for Persons of Limited Means – appointed through April 2020*
- *Doris Sloan, Community Outreach Manager, Consolidated Tribal Health, as Local Social Service Provider for Persons of Limited Means – appointed through April 2020*

9. Public Hearing: Adoption of Resolution Approving Federal Transit Administration (FTA) Section 5310 Grant Program Regional Priority List. Nephele Barrett, Program Manager asked for a public hearing to consider adopting the Federal Transit Administration (FTA) Section 5310 Grant Program regional application scores and priority list. A separate legal notice is not required; in this case the agenda provided proper notice. The FTA 5310 grant provides funding for transportation services for the elderly and disabled. Ms. Barrett recommended that MCOG:

- Accept and ratify the scores that resulted from MCOG staff's review
- Adopt the FTA Section 5310 Regional Priority List
- Find that projects are included in strategies from the adopted Mendocino County Coordinated Public Transit – Human Services Transportation Plan
- Maintain consistency with objectives of the Regional Transportation Plan.

The Chair opened the hearing at 1:48 p.m. with no one testifying and no written testimony received from the public; the hearing was closed at 1:49 p.m.

Upon motion by Stranske, second by Wasserman, and carried unanimously on roll call vote (7 Ayes – Jackman/PAC, Stranske, Scalmanini, Ranochak, McCowen, Wasserman, Gjerde; 0 Noes; 0 Abstaining; 1 Absent): IT IS ORDERED that the following resolution is adopted.

Resolution No. M2017-02
Approving FTA Section 5310 Grant Program
Regional Application Scoring & Priority List
(Reso. #M2017-02 is incorporated herein by reference)

10 - 12. Consent Calendar: Upon motion by Wasserman, second by Ranochak, and carried unanimously on roll call vote (7 Ayes –*Jackman/PAC, Stranske, Scalmanini, Ranochak, McCowen, Wasserman, Gjerde*; 0 Noes; 0 Abstaining; 1 Absent): IT IS ORDERED that consent items are approved:

10. Approval of February 6, 2017 Minutes – *as written*

11. Acceptance of January 20, 2017 Executive Committee Minutes – *as written*

12. Acceptance of 2015/16 MCOG Fiscal Audit – *MCOG received a clean audit.*

13. Recess as Policy Advisory Committee – Reconvene as RTPA – Ratify Action of Policy Advisory Committee. Upon motion by Wasserman, second by Ranochak, and carried unanimously on roll call (6 Ayes – *Stranske, Scalmanini, Ranochak, McCowen, Wasserman, and Gjerde*; 0 Noes; 0 Abstaining; 1 Absent - *Cimolino*): IT IS ORDERED the actions taken by the Policy Advisory Committee are ratified by the MCOG Board of Directors.

14. Reports - Information

- a. Mendocino Transit Authority. Nothing to report at this time.
- b. North Coast Railroad Authority. Loretta Ellard attended the NCRA meeting in Healdsburg. Ms. Ellard and Director McCowen reviewed highlights from the meeting:
 - An update on site improvements at the Ukiah Depot property are that the permit process is progressing with some minor setbacks due to wetland findings along Gibson Creek but work is continuing to move forward to obtain permits.
 - The board approved a lease of railroad property near Kunstler Ranch Road with Mendocino Forest Products.
 - There is a seat open on the board for a City Representative, vacated by Willits. The seat rotates among counties who appoint City members. Since so little time remains in the term, it was decided that the next county in rotation, Sonoma, will seat a City member ahead of the regular July 2017 starting date.
 - Next meeting is March 8 at the Mendocino County Board of Supervisors Chambers.
 - Director McCowen added information that was announced in the closed NCRA session.
- c. MCOG Staff - Summary of Meetings. Mr. Dow reviewed highlights from the CALCOG Director's Association meeting. Senator Beall, who also attended, seemed optimistic that Senate Bill 1 will pass the State Senate which would provide funding relief not only for Caltrans and the State Transportation Improvement Program (STIP), but also for counties and cities. It could pass as soon as the middle of this month. Mr. Dow also mentioned that James Sookne, Regional Project Manager for MCOG, assisted Ms. Barrett with scoring the FTA Section 5310 grant applications.
- d. MCOG Administration Staff.
 1. *Executive Committee's FY 2017/18 Budget Recommendations of February 21, 2017.* Ms. Orth went over highlights from the staff report she submitted. The Local Transportation Fund (LTF) sales tax revenue is up 2.6% from the FY 2016/17 estimate; however, the

total LTF revenues are slightly down as a result of the FY 2015/16 shortfall. She explained there is two months' worth of unallocated revenue due to a one-time transition to harmonize the way the County Auditor counts revenues versus how MCOG and the independent auditor count revenues. In January's Executive Committee meeting the committee came up with recommendations for that money, listed on Ms. Orth's staff report. There are a few more steps until the final proposal for the budget is submitted for approval in June.

Director Scalmanini questioned whether the budget takes into consideration repairs from storm damage and how it may affect the numbers in the budget. Chair Gjerde explained that the money in the budget is not allowed to fund storm damage; that money should come from different funding sources. Ms. Orth said that LTF can be used for streets and roads only if there are no identified unmet transit needs. Mr. Howard Dashiell, Director of Mendocino County Department of Transportation, who was in the audience, took the podium to explained where the funding would come from to repair roads from storm damage, depending on the extent of the damage.

2. *California Transportation Forum – February 22, 2017 in Sacramento* – Ms. Orth handed out a staff report, reviewed highlights from the forum in Sacramento and offered interested parties to review information she received. Some reoccurring themes discussed there were transportation funding, safety measures to address rising fatalities, innovation and technology. She stated that Caltrans Director Malcom Dougherty showed photos of storm damage throughout California and reported that the costs have reached \$493 million during this winter. Ms. Orth also reported that both Senator Frazier and Beall made appeals for passage of AB 1 and SB 1.
 3. *Miscellaneous* - Next meeting is tentatively scheduled for April 11, not in the chambers. MCOG Staff are working to put on an *On-Location Tour/Mobile Workshop* in Fort Bragg.
- e. MCOG Planning Staff.
1. *Draft FY 2017/18 Overall Work Program (OWP)*. Ms. Ellard referred to her written report of the anticipated steps for MCOG's approval of the final 2017/18 Overall Work Program.
 2. *Miscellaneous*. None.
- f. MCOG Directors. Director Jackman announced that Matt Brady is the new Caltrans District 1 Director.
- g. California Association of Councils of Governments (CALCOG) Delegates. The upcoming Regional Leadership Forum, March 29-31 in Monterey was noted. Some members of staff and Director Scalmanini planned to attend.

15. Adjourn The meeting was adjourned at 2:28 p.m.

Submitted: PHILLIP J. DOW, EXECUTIVE DIRECTOR

By Marta Ford, Administrative Assistant