



MENDOCINO COUNCIL OF GOVERNMENTS

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www.mendocinocog.org

NEPHELE BARRETT, EXECUTIVE DIRECTOR

Administration: Suite B
(707) 463-1859
Transportation Planning: Suite G
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AGENDA

Monday, February 1, 2021 at 1:30 p.m.

Teleconference

Zoom videoconference link provided to Council members and by request.
Please submit access request by noon on the meeting date to
info@mendocinocog.org or call MCOG Administration at (707) 463-1859.

Audio Call-in Option: 1 (669) 900-6833 (in CA)
Meeting ID: 846 8624 0524 Passcode: 463484

Additional Media

For live streaming and later viewing:
<https://www.youtube.com/>, search for Mendocino County Video, or
YouTube link at <http://www.mendocinocog.org> under Meetings

The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:
Mendocino Regional Transportation Planning Agency (RTPA) and
Mendocino County Service Authority for Freeway Emergencies (SAFE)

NOTICE: All meetings of the Mendocino Council of Governments will be conducted by teleconference (audio and/or video) and not available for in-person public participation, pursuant to the Governor's Executive Order N-29-20. In order to minimize the risk of exposure to COVID-19, the public may participate in lieu of personal attendance in several ways. Since opportunities during the meeting are limited, we encourage submitting comments in advance.

- In advance of the meeting: email comments to info@mendocinocog.org or send comments using the form at <https://www.mendocinocog.org/contact-us>, to be read aloud into the public record.
- During the meeting: email comments to info@mendocinocog.org or send comments using the form at <https://www.mendocinocog.org/contact-us>, to be made available as soon as possible to the Board of Directors, staff, and the general public as they are received and processed by staff.
- During the meeting: make oral comments on the conference call by phone or video when public comment is invited by the Chair.

Thanks to all for your interest and cooperation.

NOTE: *All items are considered for action unless otherwise noted.*

1. Call to Order and Roll Call – Welcome New Members
2. Election of Officers – Chair and Vice Chair
3. Convene as RTPA
4. Recess as RTPA – Reconvene as Policy Advisory Committee

PUBLIC EXPRESSION – Please refer to notice at top of this Agenda.

5. Participation is welcome in Council meetings. Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard. "Public Expression" time is limited to matters under the Council's jurisdiction that may not have been considered by the Council previously and are not on the agenda. No action will be taken. Members of the public may comment also during specific agenda items when recognized by the Chair.

REGULAR CALENDAR

6. Recognition of Retiring Board Member – Michael Carter
7. Annual Appointments to Standing Committees
 - a. Executive Committee
 - b. Transit Productivity Committee
 - c. California Association of Councils of Governments (CALCOG)
8. Appointment to Ad Hoc Committee – Covelo SR 162 Corridor Multi-Purpose Trail – *verbal report*
9. Adoption of 2021 Board Calendar
10. Technical Advisory Committee Recommendation of January 20, 2021:
Approval of City of Point Arena's Request for Unallocated Two Percent Local Transportation Fund (LTF) Bicycle & Pedestrian Program Funds and Surface Transportation Block Grant Program (STBGP) Partnership Program Funds - *Mill Street Reconstruction, Sidewalk, Drainage and Asphalt Replacement Project*
11. Discussion of Gualala Downtown Streetscape Enhancement Project – *No Action*

CONSENT CALENDAR

The following items are considered for approval in accordance with Administrative Staff, Committee, and/or Directors' recommendations and will be enacted by a single motion. Items may be removed from the Consent Calendar for separate consideration, upon request by a Director or citizen.

12. Approval of December 3, 2020 Minutes

RATIFY ACTION

13. Recess as Policy Advisory Committee – Reconvene as RTPA – Ratify Action of Policy Advisory Committee

REPORTS

14. Reports – Information – *No Action*
 - a. Caltrans District 1 – Projects Update and Information
 - b. Mendocino Transit Authority
 - c. North Coast Railroad Authority
 - d. MCOG Staff - Summary of Meetings
 - e. MCOG Administration Staff
 - i. Financial Update – Budget Revenues
 - ii. Miscellaneous
 - iii. Next Meeting Date – Monday, March 1, 2021
 - f. MCOG Planning Staff
 - i. Completion of Ukiah Traffic Analysis for Schools and Surrounding Areas – *verbal report*
 - ii. 2022 Regional Transportation Plan/Action Transportation Plan Update
 - iii. 2020 Coordinated Public Transit-Human Services Transportation Plan Update
 - iv. Local Road Safety Plans for Mendocino County Local Agencies
 - v. Regional Early Action Planning (REAP) – Housing Grant – *verbal report*
 - vi. Miscellaneous

- g. MCOG Directors
- h. California Association of Councils of Governments (CALCOG) Delegates

ADJOURNMENT

15. Adjourn

AMERICANS WITH DISABILITIES ACT (ADA) and TRANSLATION REQUESTS

Persons who require special accommodations, accessible seating, or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) are advised to contact the MCOG office at (707) 463-1859, **at least five days** before the meeting.

Las personas que requieren alojamiento especial de acuerdo con el Americans with Disabilities Act, o personas que requieren servicios de interpretación (libre de cargo) deben comunicarse con MCOG (707) 463-1859 al menos cinco días antes de la reunión.

ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

CLOSED SESSION

If agendaized, MCOG may adjourn to a closed session to consider litigation or personnel matters (i.e. contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED 1.26.2021

Next Resolution Number: M2021-01



MENDOCINO COUNCIL OF GOVERNMENTS

Agenda # 2
Regular Calendar
MCOG Meeting
2/1/2021

STAFF REPORT

TITLE: Annual Election of Officers

SUBMITTED BY: Janet Orth, Deputy Director / CFO

DATE: 1/19/2021

BACKGROUND:

According to MCOG's bylaws, a Chair and a Vice Chair are elected annually by the Board of Directors, typically on the first Monday in February, as the first meeting of the calendar year. The appropriate sections of the bylaws are attached for your reference.

Officers re-elected in 2020 were Dan Gjerde as Chair and Michael Carter as Vice Chair.

(This item is placed early on the agenda, since officers are elected to serve the Council regardless of which body is convened -- RTPA, SAFE, or simply as the COG for other business such as housing or economic development. Committee appointments are placed later on the agenda, as their business is mostly related to the Regional Transportation Planning Agency and should be made after convening the Policy Advisory Committee.)

ACTION REQUIRED:

Follow past years' method or vote to use another method.

Procedure followed since 2012, consistent with Robert's Rules of Order¹:

1. Hear any and all nominations for the office of Chair. A second is not required to nominate.
 2. Discuss and answer questions. Nominees may state their qualifications for the office.
 3. Close nominations.
 4. Move, second and vote on each nominee until a motion carries.
 5. Repeat for the office of Vice Chair.
-

ALTERNATIVES:

According to Robert's Rules, *"If no method of nominating has been specified in the bylaws and if the assembly has adopted no rule on the subject, any member can make a motion prescribing the method."* The bylaws do not specify, and to our knowledge MCOG has never adopted, a rule of procedure.

The Council may adopt a rule, by motion and vote. Staff would advise that such a rule be written and ratified at a future meeting.

No alternative to the annual election is identified. According to the bylaws, *"The term of the Chair shall be for one (1) year, commencing on the first Monday in February when elected and ending on the following first Monday in February or at the next officers election."*

RECOMMENDATION:

Allow staff to receive nominations and conduct votes, first for Chair and then for Vice Chair. After that, the new or re-elected Chair presides over the meeting.

Enc: Bylaws excerpt

¹ "A nomination is, in effect, a proposal to fill the blank in an assumed motion 'that _____ be elected' to the specified position. In choosing someone to fill an office or other elected position in a society or assembly, a more effective freedom of choice is maintained through the practice of nominating persons for the office, rather than moving that a given person be elected as in the older British procedure." - Robert's Rules of Order, 2000 edition

Excerpt of MCOG Bylaws Amended May 6, 2013

ARTICLE III - OFFICERS/STAFF/COMMITTEES

Section 1.1 Chair: The Chair of the Council shall be selected by a majority of its voting members. The term of the Chair shall be for one (1) year, commencing on the first Monday in February when elected and ending on the following first Monday in February or at the next officers election.

Section 1.2 Powers of Chair: The Chair, when present, shall preside at all meetings of the Council. The Chair shall preserve order and decorum and shall decide all questions of order subject to the action of a majority of the Council. The Chair shall be permitted to participate in debate without surrender of the chair. The Chair shall be permitted to vote, move, and second a motion. If the Chair is absent, then the Vice Chair shall preside. If both the Chair and Vice Chair are absent, a chair *pro tem* may be appointed for the purposes of the meeting.

Section 2. Vice Chair: The Vice Chair of the Council shall be selected by a majority of its voting members. The term of the Vice Chair shall be for one (1) year, commencing on the first Monday in February when elected and ending on the following first Monday in February or at the next officers election. The Vice Chair shall have all of the powers and act in the place of the Chair in his/her absence.



MENDOCINO COUNCIL OF GOVERNMENTS

Agenda # 7
Regular Calendar
MCOG Meeting
2/1/2021

STAFF REPORT

TITLE: Annual Committee Appointments

SUBMITTED BY: Janet Orth, Deputy Director / CFO

DATE PREPARED: 1/19/2021

BACKGROUND:

Following are the procedures for appointment of Board members to MCOG's standing committees. I have attached the appropriate sections of the bylaws for your reference. (Seats on the other standing committees are not filled by MCOG Board members.)

- The Council may appoint an Executive Committee, consisting of the Chair, the Vice Chair, and one other member reflecting a city-county balance.
- The Chair shall appoint two members to the Transit Productivity Committee. Note: Considering the oversight role, staff advises that at least one should not be a board member of Mendocino Transit Authority.
- The Council shall appoint two members to CALCOG, including at least one Executive Committee member. One serves as the delegate and the other as the alternate.

The most recent appointments are:

- Executive Committee - Chair **Gjerde**, Vice Chair **Carter**, and Director **Wasserman**
 - Transit Productivity Committee (TPC) – Directors **Brown** and **Carter**
 - CALCOG – Director **Albin-Smith** (Delegate) and Director **Haschak** (Alternate Delegate)
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ACTION REQUIRED:

- a. Appointment by the Council of the Executive Committee. – *Please note the annual meeting is to be scheduled for late February, preferably in the final week to allow for budget preparation and proper notice.*
 - b. Appointments by the Chair to the Transit Productivity Committee. – *One or two meetings are typically required in March, April and/or May to address transit performance, MTA's annual funding claim, the unmet needs analysis, and audit recommendations.*
 - c. Appointment by the Council of two CALCOG Delegates. – *Typically CALCOG delegates have met in March/April for the annual Regional Leadership Forum. This year the Forum is scheduled for March 22-23 as a virtual meeting online. This year the proposed board calendar includes five to six virtual meetings.*
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ALTERNATIVES:

- The Executive Committee is optional according to the bylaws. The officers could meet with staff for annual business and as needed, ideally reflecting city-county balance.
 - TPC membership is mandated by the bylaws, so there is no alternative without amendment.
 - Annual CALCOG appointments are mandated also, so there is no alternative without amending the bylaws.
-

RECOMMENDATION:

Appoint members to the standing committees described above, following MCOG's bylaws.

Enc: Bylaws excerpts

Excerpts of MCOG Bylaws Amended May 6, 2013
ARTICLE III - OFFICERS/STAFF/COMMITTEES

Section 5. STANDING COMMITTEES

Section 5.2 Executive Committee: The Council may appoint an Executive Committee consisting of the Chair, the Vice Chair and one member from a city or the County. The Executive Committee may carry on the administrative and executive functions of the Council between regular meetings of the Council. The Executive Committee may also be used to oversee the personnel budget and policy issues and make recommendations to the full Council.

The Council shall attempt to appoint members to the Executive Committee that reflect a balance between City and County representation.

Section 5.4 Transit Productivity Committee (TPC): The TPC shall consist of five (5) voting members: two (2) members of the Council appointed by the Chair; two (2) members of the transit operator's Board of Directors; and one (1) senior centers representative to be selected by those senior centers under the Council's jurisdiction and then formally appointed by the Council. The TPC shall be staffed by the MCOG Executive Director or his/her authorized representative.

The purpose of the TPC will be to review transit performance and productivity issues in accordance with approved standards adopted by the Council, including review of quarterly reports of the transit operator. The TPC will review and make recommendations to the Council on the annual Transit Claim, and also provide input on the "unmet transit needs" process, including findings of the SSTAC. Meetings will be held at least once annually, or quarterly if warranted.

Section 6. ASSOCIATIONS

Section 6.1 California Association of Councils of Governments (CALCOG): The Council shall annually appoint two members of the Council, at least one of whom shall be an Executive Committee member, to the CALCOG organization for the purpose of voting on statewide issues. One member shall be the delegate, the other member, the alternate. The term of these appointments shall be for one year commencing on the first Monday in February when appointed and ending on the following first Monday in February or at the next year's committee appointments.

2021 MCOG BOARD MEETING CALENDAR

1st Monday at 1:30 pm, 9-10 months per year
 By Remote Teleconference until further notice

As of 1/25/2021- subject to change

Date	Planned Highlights and Recurring Actions	Notes
January	No meeting this month	
February 1	Election of Officers and Committee Appointments	
March 1	<u>Staff and Executive Committee Recommendations:</u> Draft 2021/22 Budget – No Action Adoption of Coordinated Public Transit-Human Services Transportation Plan Update – <i>may be continued to April</i>	
April 5	Regular Business	
May 3	Virtual Transportation Tour of Plans & Projects – <i>Ukiah Valley Area</i> Fiscal Year 2021/22 Budget Workshop Including: <u>Staff and TAC Recommendations:</u> Planning Overall Work Program <u>Transit Productivity Committee (TPC) and SSTAC Recommendations:</u> Unmet Transit Needs Reasonable-to-Meet Finding Funding of MTA's Annual Transit Claim	Virtual tour under consideration, TBA
June 7	<u>Combined Recommendations of Staff & Committees:</u> Adoption of 2021/22 Regional Transportation Planning Agency Budget <u>TAC Recommendations:</u> Adoption of 2021/22 Planning Overall Work Program	
July	No meeting this month	
August 16	Regular Business	Change to third Monday
September	No meeting this month	
October 4	Regular Business / Virtual Tour of Plans & Projects – <i>pending</i>	
November 1	Review of Draft 2022 Regional Transportation Plan (RTP) – <i>tentative</i>	
December 6	<u>Social Services Transportation Advisory Council (SSTAC) Recommendations:</u> 2021/22 Unmet Transit Needs - Public Hearing Adoption of Final 2022 Regional Transportation Plan (RTP) – <i>tentative</i>	

Related Meetings of Interest / Educational Options

March 16	22nd Annual CTF Transportation Forum – <i>Virtual</i> http://www.transportationfoundation.org/	CA's leading charitable transportation organization
March 22–23	CALCOG Delegates: 2021 Annual Regional Leadership Forum – <i>Virtual</i> http://www.calcog.org/	Assn. of regional agencies; networking & current issues
Nov. 14–16	Self Help Counties Coalition: 32nd Annual Focus on the Future Conference, Marriott Marquis, San Francisco http://www.selfhelpcounties.org/focus/	24 local agencies with transportation sales taxes



MENDOCINO COUNCIL OF GOVERNMENTS

STAFF REPORT

Agenda # 10
Regular Calendar
MCOG Meeting
2/1/2021

TITLE: STBGP and LTF 2% Funding Request for Point Arena
Mill Street Project

DATE PREPARED: 01/25/21
MEETING DATE: 02/01/21

SUBMITTED BY: Nephele Barrett, Executive Director

BACKGROUND: I

In June, the City of Point Arena submitted an application for a grant of SB 1 Local Partnership Program Competitive funding for construction of their Mill Street Reconstruction, Sidewalk, Drainage and Asphalt Replacement Project. A total of \$647 million in requests were received for the program. Point Arena's application was one of only 21 projects totaling \$213 million approved by the CTC.

At the time of application submittal, Point Arena had planned to use Surface Transportation Block Grant Program (STBGP, formerly RSTP) funding as the required match for the project. Unfortunately, for reasons largely out of the City's control (see details in attached request letter), that funding is no longer available to be used on the project. In addition, the City has identified added project costs that weren't included in the initial request. The City is requesting a combination of LTF 2% Bike and Ped and STBGP Partnership Program funding totaling \$390,000 from MCOG to make the project whole.

The STBGP Partnership Program has a balance available for allocation of \$749,679. The attached spreadsheet shows a summary of fund availability and past awards. In the current MCOG budget, \$73,771 was placed in reserve for later allocation under the LTF 2% Bike and Ped program. That program had a previous balance of \$17,843, for a total of \$91,614. LTF 2% funding is typically awarded every other year in a competitive application process. The Partnership Program does not have an established application/request process.

Although this request is inconsistent with the typical LTF 2% award process, staff supports use of both of these sources for several reasons. The project is identified as priority project in MCOG's Pedestrian Needs Study (project PA-4) due to the poor condition of sidewalks (narrow, uneven, 3 feet above street level) and flooding that occurs on the south side of the street. Mill Street connects directly to SR 1 and provides access to some of the only undeveloped land available in Point Arena for housing development and RHNA implementation, including land zoned for multi-family housing. Improving multi-modal access and correcting flooding will help the City protect at-risk housing and fulfill the policies of its Housing Element. The project represents a funding partnership between the City and State, and combines multiple sources. The City does not have other funds available to make the project whole. With such a tiny city budget to start with, it means that making up for funding shortfalls becomes even more difficult.

If Point Arena is unable to move forward with the project, I believe that it could have regional implications. MCOG staff has worked at the State level through multiple rounds of LPP guideline development to advocate for the needs of our small self-help agencies. In past competitive cycles, project selection criteria was focused almost entirely on things such as VMT reduction, GHG reduction, and mode shift. In the most recent guidelines update, staff used local tax measure language to demonstrate the need to include criteria that would allow for system preservation and repair projects. CTC staff was receptive to these changes, resulting in new criteria. The Mill Street project is the first project in Mendocino County to be approved in this competitive program, but hopefully not the last. I think it's critical to demonstrate that a small rural agency can successfully complete an LPP Competitive Program project.

At their meeting of January 20, 2021, the Technical Advisory Committee considered this funding request and unanimously supported approval. TAC members expressed their support for the project and the need to demonstrate the ability to successfully carry out an LPP Competitive project. Per staff's suggestion, the funding amounts recommended by the TAC were rounded for accounting purposes.

ACTION REQUIRED: Take action on the City of Point Arena's request for STBGP Partnership Program and LTF 2% Bike and Ped funding

ALTERNATIVES:

1. Do not approve Point Arena's request (not recommended).
2. Approve the request and consider a portion of the award an advance of future STBGP funds (not recommended).

RECOMMENDATION: The TAC has recommend that the MCOG Board approve Point Arena's request to award a total of \$390,000 to their Mill Street project as follows: \$90,000 in LTF 2% Bike & Ped funding and \$300,000 in STBGP Partnership Funding.

CITY OF POINT ARENA

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1/12/2021

Nephele Barret
Executive Director
Mendocino Council of Governments

Re: Match Funding for LLP Competitive Grant

For the 20-21 Cycle of the SB 1 Local Partnership Program (LPP) Competitive Grant, the City of Point Arena with the help of MCOG Staff submitted an application for \$1.065 million in funding for the **“Mill Street Reconstruction, Sidewalk, Drainage, and Asphalt Replacement Project.”**

This much needed project has been at the top of the list of Point Arena’s needed street, sidewalk and safety projects for a number of years.

When the application deadline arrived, the CTC received 62 project nominations seeking over \$647 million. In the end, Commission staff recommended approval of LPP funds totally \$213 million for 21 projects with a total value of more than \$1.4 billion through all sources of funds. Against great odds, Point Arena’s request of \$1,065,000 was approved. The project was even featured in the list of highlights for this allocation round, showing the CTC’s support of the needs of small LPP agencies.

On the date of submission, the total estimated cost of the Mill Street project from design through completion was \$1.55 million with the allowable cost for the LPP Competitive Program application listed as \$1.41 million. This amount has since been estimated to \$1.49 million. The amount of local match required by the LPP Program for this project is approximately \$355,000. The final design work for the project is wrapping up with bid documents being readied. The City has paid for the engineering and design from our RSTP Reserves. These costs are currently estimated to total \$120,000.

The City of Point requests MCOG allocate to Point Arena’s Mill Street Project, \$91,000 of LTF 2% set aside and \$299,000 of MCOG Partnership Funds for a total of \$390,000 toward the completion of the project. This would cover our required match and some costs not known at the time of submission to the CTC.

Why we are making this request:

The City of Point Arena’s annual Streets and Roads budget revenue is around \$80,000 including our dedicated sales tax. As you can imagine, that is eaten up pretty quickly with general street and sidewalk maintenance. Our annual RSTP Allocation is around \$70,000. Our plan for those funds is to use it for engineering and LPP matching funds.

To take advantage of the SB 1 Local Partnership Formulaic Program, the City of Point Arena has needed to carefully manage the size and costs of its road repair projects, balancing its annual CTC LPP allocation amount, its engineering costs and having funds available for its local match.

For the 17-18 cycle our initial project cost was out of line with this balancing. At that time our 17-18 funding was combined with the 18-19 cycle giving us \$200,000 in LPP funds. The project was resubmitted and approved for allocation and went forward. At the close out of the project reconciliation, \$52,000 was held out due to not meeting our local match ratio within the total 18-19 project cost.

For the 19-20 Cycle, we submitted our project to CTC for \$100,000. It was programmed in September, 2018. In March, 2019 we were informed of the \$52,000 deallocation by Caltrans from our just finished 18-19 project. Our Staff immediately began working with Caltrans to get the \$52,000 carried over to the 19-20 cycle project.

That process took 3 or 4 months of back and forth before it was sent to the CTC and \$52,000 approved in June for use on the 19-20 project. Mission accomplished we thought. At that point, we thought we had our 19-20 allocation of \$100,000 and the carryover of \$52,000 from 18-19 for use on the 19-20 project. We then sized our project to accomplish the full use of \$152,000 and increased the volume of the project to get more favorable costs by adding more pavement.

With the back and forth with Eureka and Sacramento about reallocating the carryover, it was missed by Caltrans and City Staff that we did not have an approved allocation for 19-20 even though the CTC had programmed us in September and June for funds.

After the contract had been let, we were informed we did not have an approved allocation for the 19-20 project. We submitted an allocation request for the \$152,000. It was approved by CTC in December.

When we submitted for reimbursement with Caltrans we ended up being denied because we had done the project before the allocation approval. We worked on getting an exception to that to no avail. What CTC Staff did do was credit our current 3 year allocation so we will still have the use of the \$152,000 as long as we have matching funds.

The result of this complicated process and SNAFU is that we have had to expend nearly all of our RSTP Reserves that we would normally use for planning/engineering, match for our LPP Formulaic Funds and the needed match for the Mill Street Rebuild to cover costs of the last project we completed.

We have nearly depleted our RSTP reserves at this time. We do not want to lose the million dollar competitive grant so we are making this funding request. I am available to answer any questions.

Richard Shoemaker
Point Arena City Manager

MCOG Surface Transportation Block Grant Program (STBGP)

Partnership Funding Program - Worksheet

J. Orth 5.18.2020

Revenues through FY 2018/19:	
\$ 1,325,000	
Expenditures through FY 2018/19:	
\$ 484,234	
Audited Cash Balance as of Fiscal Year Ended June 30, 2019:	
\$ 840,766	
Revenues added FY 2019/20 and 2020/21:	
\$ 200,000	
TOTAL Fund:	\$ 1,040,766 before 2019/20 expenditures

Revenues through FY 2019/20	\$ 1,425,000	
Allocations through FY 2019/20	\$ 813,485	to date
Project savings to date	\$ 38,164	
FY 2020/21 revenue	\$ 100,000	
Available for Allocation FY 2020/21	\$ 749,679	
Project balances	\$ 291,087	Before 2019/20 expenditures
	\$ 1,040,766	"Management responsibility" in 2020/21 Budget

PARTNERSHIP FUND ALLOCATIONS:

Date	Up to Amount	Claimant	Project	Claimed to Date	Project Balance	Under Budget	Notes
2010	\$ 200,000	MCDOT	Simpson Lane Roundabout	\$ 164,235.58	\$ -	\$ 35,764	MCDOT refunded remainder Thru 2018/19
5.5.2014	\$ 250,000	Contractors	SR162 Corridor Multi-Use Trail	\$ 208,913.02	\$ 41,087		
5.4.2015	\$ 45,000	MCDOT	Branscomb Rd. Ped. Bridge	\$ 45,000.00	\$ -		
2.6.2017	\$ 17,500	City of Point Arena	Electric Vehicle Charging Station	\$ 17,500.00	\$ -		
8.21.2017	\$ 33,985	MCDOT / City of Ukiah	North State Street Signal Upgrade	\$ 33,985.00	\$ -		
2.5.2018	\$ 12,000	City of Fort Bragg	Electric Vehicle Charging Station	\$ 9,600.00	\$ -	\$ 2,400	Unclaimed savings
5.7.2018	\$ 50,000	MCDOT	N. State St./US-101 Interchange	\$ -	\$ 50,000		
5.7.2018	\$ 5,000	City of Willits	Electric Vehicle Charging Station	\$ 5,000.00	\$ -		
6.3.2019	\$ 200,000	Contractors	SR162 Corridor Multi-Use Trail	\$ -	\$ 200,000		
	\$ 813,485	Total Allocations		Totals: \$ 484,233.60	\$ 291,087	\$ 38,164	
				Cross check:	\$ 291,087		

RELATED ALLOCATIONS: Local Assistance

FY 2016/17	\$ 20,000	City of Ukiah	School District Traffic Study	\$ -	\$ 20,000	No claims to date
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RELATED ALLOCATIONS: Accumulated Interest Earnings

8.21.2017	\$ 200,000	MCDOT	Branscomb Rd. Ped. Bridge	\$ 200,000	\$ -	Paid in full 6.30.2019
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MENDOCINO COUNCIL OF GOVERNMENTS

STAFF REPORT

Agenda # 11
Regular Calendar
MCOG Meeting
2/1/2021

TITLE: Gualala Downtown Streetscape Project Update

DATE PREPARED: 01/25/21

MEETING DATE: 02/01/21

SUBMITTED BY: Nephele Barrett, Executive Director

BACKGROUND: MCOG first approved project development funding for the Gualala Downtown Streetscape Project in the 2014 RTIP. Caltrans began work on the environmental review and document in 2016. In the 2020 Regional Transportation Improvement Program which MCOG adopted in December 2019, money was programmed for right of way activities on the project. At that time, staff reported the intent to submit an application for Active Transportation Program Funding to cover the costs of construction on the project. Those applications were due to the state September 15. MCOG staff worked closely with Caltrans staff to complete the application, asking for a total of \$7.224 million, which includes full funding for construction and additional funding for environmental, design and right-of-way work. We won't learn until February if the application was successful.

In the meantime, Caltrans environmental and design staff continues to make progress on project development. Last fall, Caltrans presented options to a working group and at a public meeting of nearly 200 attendees. Based on the feedback from those, environmental and design teams moved forward with an alternative that would provide 6 foot sidewalks, parking on both sides of the highway, bike lanes on both sides, and two travel lanes, for a right of way of 64 feet. Unfortunately, the design team subsequently informed us that due to the slope from east to west, retaining walls ranging between 3 and 5 feet on both sides of the highway would be needed to accommodate that width. In order to avoid significant retaining walls, the project will need to be narrowed, which means that it won't be possible to fit in every component for the full length of the project. In August, Caltrans began notifying the community and stakeholders of the need to explore project options.

An online public forum was held on January 14 to present new project alternatives to the community and answer questions. Community members were encouraged to provide feedback via a survey, by email, or by phone on project alternatives. Not surprisingly, parking continues to be the primary subject of concern and disagreement. Due to the need to narrow the project, the new alternatives represent a greater impact to on-street parking than previously expected. In addition, Caltrans feels that it's important to include a turn lane near the south end of the project, near the two grocery stores, which further limits the ability to include on-street parking in that area without sacrificing another critical element such as sidewalks. The public survey will be open until January 29. At that point, the project team will be assessing feedback and determining if further project modifications are needed or appropriate.

Cross sections of the newest alternatives are attached. The two alternatives, 4A and 4B, are essentially the same, but vary the location of retained on-street parking. Full project alternative plan view sheets can be found on the project website, dot.ca.gov/gualaladowntown. The project website also includes a fact sheet, FAQ, link to the public meeting recording and other project materials.

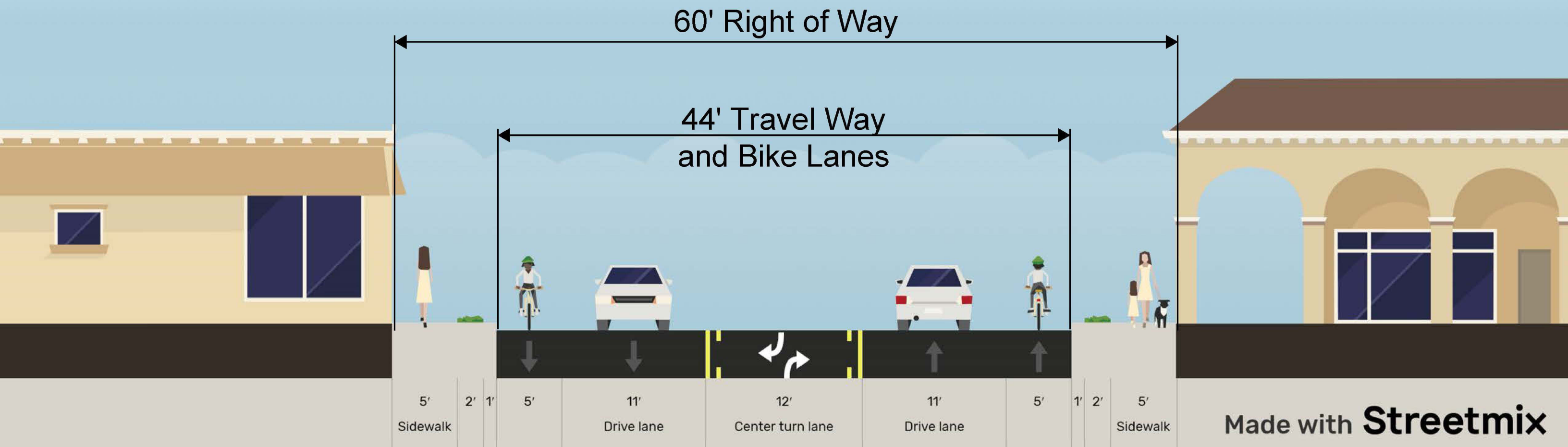
Although it's unlikely that the community will come to unanimous agreement on a preferred project alternative, the goal of the project team is to arrive at significant majority support. At this point, MCOG is the sole funding agency for the project. This means that although Caltrans is implementing the project, they are essentially acting as a consultant to MCOG. In the future, the alternatives will be presented to the MCOG Board to select an alternative for Caltrans to implement.

ACTION REQUIRED: No action is required – discussion/information only.

ALTERNATIVES: None identified.

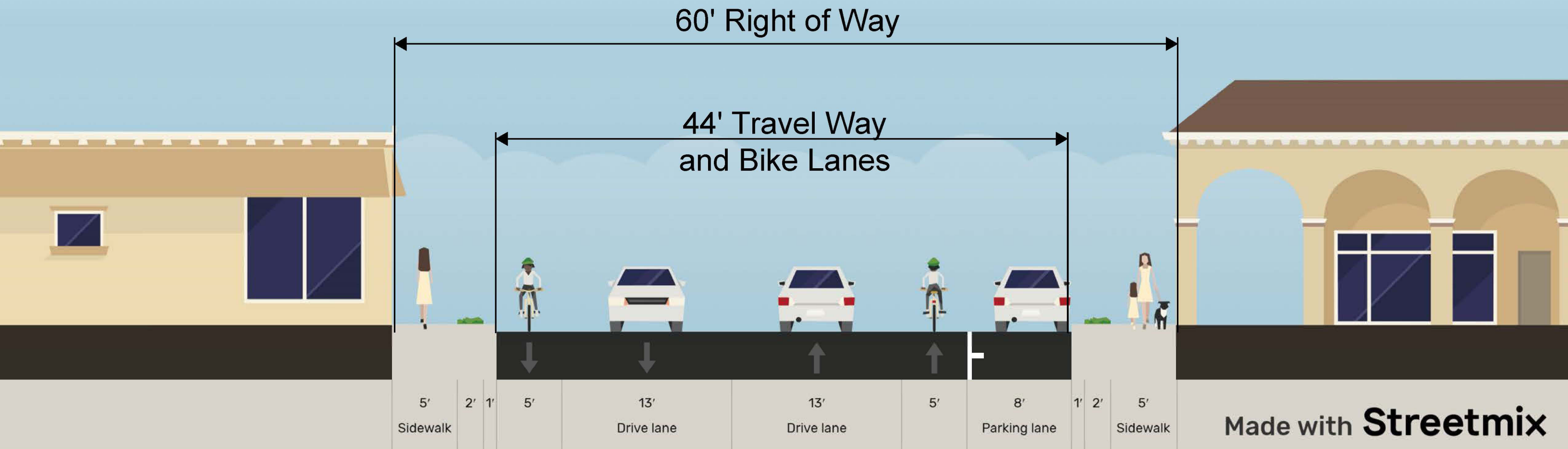
RECOMMENDATION: No action is required – discussion/information only at this time.

ALT 4A - CENTER ST. TO CHURCH ST.



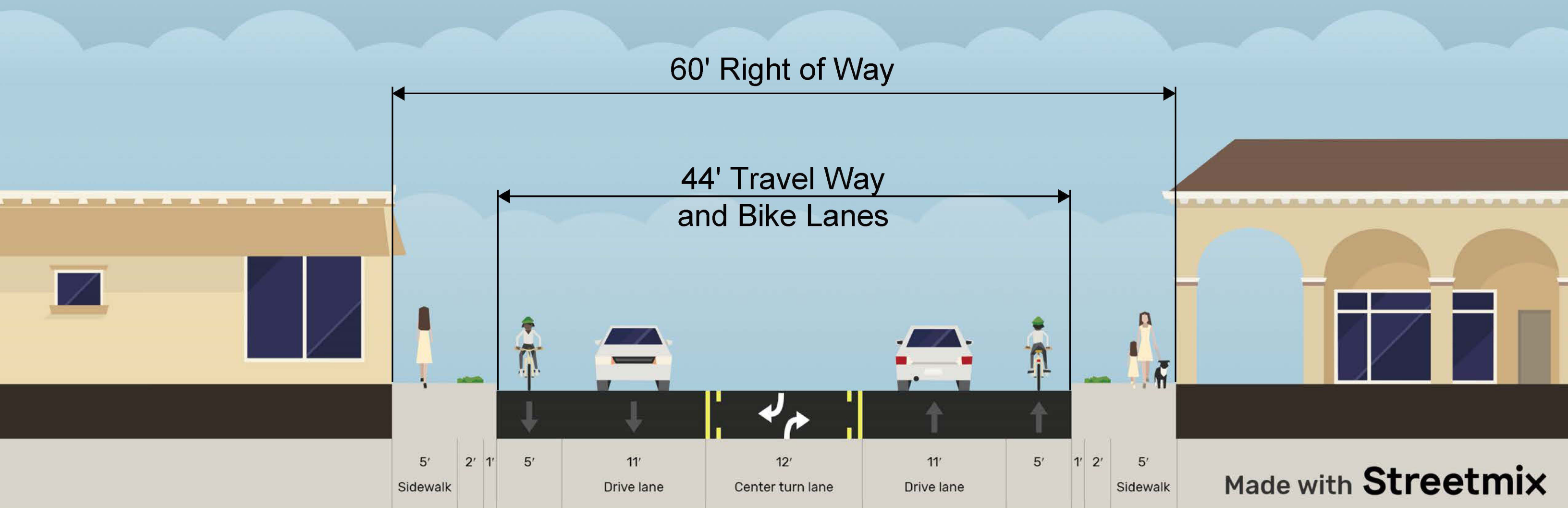
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ALT 4A - CHURCH ST. TO OCEAN DR.

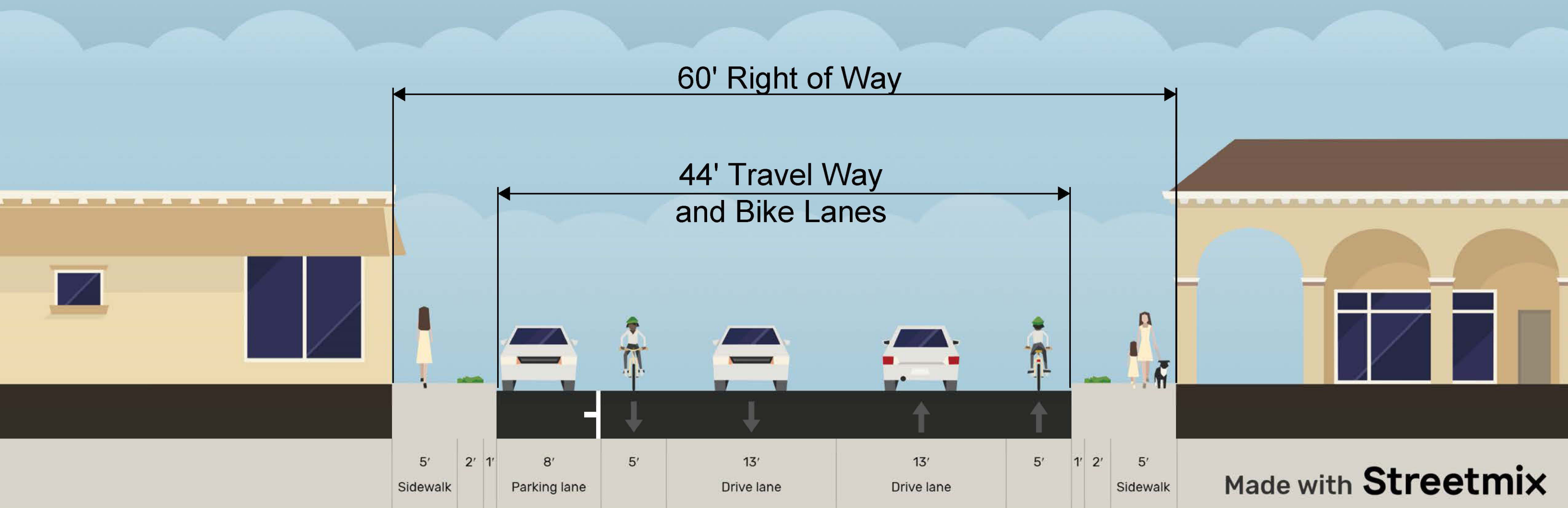


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ALT 4B - CENTER ST. TO CHURCH ST.



ALT 4B - CHURCH ST. TO OCEAN DR.



Made with **Streetmix**

MENDOCINO COUNCIL OF GOVERNMENTS

Agenda # 12
Consent Calendar
MCOG Meeting
2/1/2021

MINUTES

Monday, December 7, 2020

Teleconference Only

In compliance with Governor's Executive Order N-29-20

The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:
Mendocino Regional Transportation Planning Agency (RTPA) and
Mendocino County Service Authority for Freeway Emergencies (SAFE)

1. Call to Order / Roll Call. The meeting was called to order at 1:32 p.m. with Directors Rex Jackman (Caltrans/PAC), Jim Brown, Larry Stranske, John Haschak, Wasserman, Albin-Smith and Michael Carter present by Zoom teleconference; Vice Chair Carter presided in Chair Gjerde's place until his arrival at approximately 1:42.

Staff present on the call: Nephele Barrett, Executive Director; Janet Orth, Deputy Director/CFO; Loretta Ellard, Deputy Planner; Lisa Davey-Bates, Planning Principal; James Sookne, Program Manager; Alexis Pedrotti, Project Manager; Danielle Casey, Project Coordinator, and Monica Galliani, Administrative Assistant.

Note: Public comment was invited via online comment form; staff monitored for incoming comments throughout the meeting, reporting periodically.

2. Convene as RTPA

3. Recess as RTPA – Reconvene as Policy Advisory Committee

4. Public Expression. None

5. Recognition of Retiring Board Member – Richey Wasserman. Directors and staff expressed their gratitude toward Director Wasserman for his years of service on the MCOG board and the City of Point Arena. He was gifted a certificate of appreciation. Director Wasserman also thanked the board, staff, and Ms. Barrett for their dedication and their help towards the City of Point Arena.

6. Public Hearing: Unmet Transit Needs for Fiscal Year 2021/22 – Including Social Services Transportation Advisory Council (SSTAC) Recommendations of November 16, 2020.

Finding of Proper Notice. Ms. Orth confirmed proof of publication from Ukiah Daily Journal, published on November 6. Additional outreach included three other newspapers, MCOG's website and email list-serve.

Upon motion by Carter, second by Wasserman, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that this public hearing on 2021/22 Unmet Transit Needs was properly noticed.

Ms. Orth gave a summary of the November 16, 2019 SSTAC meeting for unmet transit needs and explained steps in the process of bringing those needs back to the board for action.

Chair Gjerde opened the public hearing at 1:46 p.m. Ms. Orth submitted as testimony the list of unmet needs identified in the SSTAC meeting. No additional needs had been received in advance of the hearing. Ms. Barrett noted that the November SSTAC meeting was better attended than most due to remote access and the combination of Unmet Needs workshop with a community meeting on the draft Coordinated Public Transit-Human Services Transportation Plan. With no public comments, the public hearing was closed at 1:50 p.m.

Upon motion by Brown, second by Haschak, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that MCOG receives as testimony all needs reported by the Social Services Transportation Advisory Council (SSTAC) and Mendocino Transit Authority (MTA) in the public hearing; the testimony heard includes Unmet Transit Needs that appear to qualify under MCOG’s adopted definitions, and those needs are directed to Mendocino Transit Authority for analysis and for further review and recommendations by the Transit Productivity Committee and Social Services Transportation Advisory Council.

7. Public Hearing: Adoption of Public Participation Plan Update. Mr. Sookne reported that this plan is a product of the 2005 Safe, Accountable, Flexible, and Efficient Transportation Equity Act – A Legacy for Users (SAFETEA-LU), a past federal authorization bill. The Council originally adopted the plan in 2008, and MCOG is now updating for the upcoming Regional Transportation Plan public engagement process. The new version contains minimal changes, such as deletion of the newsletter and replacing telephone surveys with internet surveys.

Finding of Proper Notice. Mr. Sookne confirmed proof of publication from Ukiah Daily Journal, published on October 21.

Upon motion by Haschak, second by Wasserman, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that this public hearing on the adoption of the Public Participation Plan Update was properly noticed.

Chair Gjerde opened the public hearing at 1:55 p.m.

- Mr. Sookne added that the plan is to serve as a general blueprint for projects.
- Ms. Orth mentioned that the website has been serving in place of a newsletter, though staff has considered reviving the newsletter as an email version. Chair Gjerde replied that many people can access internet from public places such as libraries.
- Director Carter pointed out several minor corrections to be made to the plan update.
- Ms. Barrett added that while MCOG does not use social media for news circulation, other organizations that work closely with MCOG (such as Caltrans) have been sharing pertinent information on social media.

With no public comments, the public hearing was closed at 2:00 p.m. **Upon motion** by Carter, second by Albin-Smith, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the Public Participation Plan Update is approved as amended.

8. Regional Early Action Planning (REAP) Grant Funds from California Department of Housing & Community Development. Ms. Barrett reported that MCOG has begun the process of working on plans for housing development under the REAP program. Staff presented two resolutions, one required to receive the grant and the other to include REAP funding in the MCOG budget.

- a. Adoption of Resolution Authorizing REAP Funds. Mr. Sookne added that the State requires board authorization to receive these funds. He gave an overview of the contents of the resolutions, explaining that they allow Ms. Barrett to submit an application, execute necessary documents, and enter into an agreement with the state of California to use the funds completely and appropriately. Mr. Sookne has been working with the local agencies to find the best plan for each. He then gave brief descriptions of what each agency wants to see out of the program. Ms. Barrett added that Ms. Orth would be the attesting officer on the authorizing resolution. Directors Gjerde and Albin-Smith both expressed approval of the community land trust aspect of the Fort Bragg plan.

Upon motion by Haschak, second by Wasserman, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the resolution is adopted with the change of attesting officer.

Resolution No. M2020-10
Authorizing Resolution for
Regional Early Action Planning (REAP) Funds
(Reso. #M2020-10 is incorporated herein by reference)

- b. Adoption of Resolution Amending Fiscal Year 2020/21 Budget to Receive and Allocate REAP Program Grant Funds. Staff requested one minor revision to the draft resolution provided in the agenda packet and another to a budget exhibit for Administrative & Fiscal Services. The table of allocations would be “as estimated.” Staff hours and sources of funding would be amended, with no increase to the total contract.

Upon motion by Carter, second by Haschak, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the resolution and budget amendment are approved as recommended by staff.

Resolution No. M2020-11
Amending Fiscal Year 2020/21 Budget to Receive and Allocate
Regional Early Action Planning (REAP)
Program Grant Funds
(Reso. #M2020-11 is incorporated herein by reference)

9. Discussion/Direction: 2021 MCOG Board Calendar. Ms. Orth left edits available on the calendar for board members to see, noting the calendar is typically adopted at the first meeting of the calendar year in February. She also left open dates for field tours. Director Albin-Smith suggested having local agencies film virtual tours to help plan for upcoming projects, in lieu of in-person visits. There was brief discussion of CALCOG events. No action was taken.

10-14. Consent Calendar. Upon motion by Carter, second by Haschak, and carried unanimously on roll call vote (8 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, Jackman/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that consent items are approved, including the Second Amendment to FY 2020/21 Overall Work Program; the Executive Director is authorized to sign appropriate certifications and revised OWP agreement, as needed, and to forward to Caltrans, as required.

10. Approval of November 2, 2020 Minutes - as written

11. Approval of Second Amendment to Fiscal Year 2020/21 Transportation Planning Overall Work Program (OWP) - *To program additional grant funding in Work Element 11 (Local Road Safety Plans) recently awarded by the State to the Mendocino County Department of Transportation and Cities of Willits and Fort Bragg. The amendment would revise the total work program from \$1,083,936 to \$1,212,836, an increase of \$128,900.*

12. Authorization to Apply for Fiscal Year 2021-22 Sustainable Transportation Planning Grants with MCOG as Lead Agency – *for MCOG Travel Demand Model Update and Micro-Mobility/Transit Alternatives Study to Serve Communities Not Served by Transit*

13. Adoption of Resolution Approving the Updated Title VI Program and Associated Limited English Proficiency Plan, Authorizing the Executive Director To Execute Policy on Behalf of MCOG, and Appointing a Title VI Coordinator

Resolution No. M2020-12
 Approving the Updated Title VI Program and
 Associated Limited English Proficiency Plan
 (Reso. #M2020-12 is incorporated herein by reference)

14. Appointments to Social Services Transportation Advisory Council (SSTAC)

- *Richard Baker, Willits Seniors, Inc., for “Local social service provider for seniors” – reappointed through April 2024*
- *Jill Rexrode, Redwood Coast Seniors, for “Local social service provider for seniors that provides transportation” – reappointed through April 2024, with Laurie Hill as Alternate*
- *Rachael McDavid, Ukiah Senior Center, for “Local social service provider for the handicapped that provides transportation” – appointed through April 2022 with Kathy Sheehy as Alternate*
- *Dawn White, Mendocino Transit Authority, for “Representative of local Consolidated Transportation Services Agency” – appointed through April 2023 with Luis Martinez as Alternate*

15. Recess as Policy Advisory Committee – Reconvene as RTPA – Ratify Action of Policy

Advisory Committee. Upon motion by Albin-Smith, second by Haschak, and carried unanimously on roll call vote (7 Ayes – Brown, Stranske, Carter, Wasserman, Haschak, Albin-Smith, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the actions taken by the Policy Advisory Committee are ratified by the MCOG Board of Directors.

16. Reports - Information

- a. Caltrans District 1 – Projects Update and Information. Director Jackman referred to his written reports, provided that morning. He also gave an update on the Caltrans mapping tool. A new project manager has taken over many District 1 projects. Director Wasserman added there will be a Gualala Streetscape public meeting on January 14 from 5:00 to 7:00 p.m.
- b. Mendocino Transit Authority. None.
- c. North Coast Railroad Authority. Ms. Orth reported that the NCRA completed their required assessment report, which is available on the CALSTA website and was accepted by the California Transportation Commission on December 2.
- d. MCOG Staff - Summary of Meetings. Ms. Barrett referred to her written staff report.
- e. MCOG Administration Staff
 - i. *Financial Update – Budget Revenues.* Ms. Orth reported that Local Transportation Fund (LTF) sales tax revenues for the first fiscal quarter have come in at 5.6 percent above the County Auditor’s budget estimate, based on a monthly average. STA gas tax funds also came in higher than average based on the much reduced estimate. More information will be available in February, when the County Auditor provides the new annual estimate and revises the current fiscal year projection. Chair Gjerde commented that revenues are expected to stay up at county level. Discussion involving transit revenues ensued.
 - ii. *Reminder: Form 700 Statements of Economic Interest due in 2021.* Ms. Orth gave a brief recap of MCOG procedures.
 - iii. *Miscellaneous.* Ms. Barrett reported that Point Arena received a Local Partnership Program grant for the reconstruction of Mill Street. Director Wasserman credited city and MCOG staff for their assistance.
 - iv. *Next Meeting Date.* Monday, February 1, 2021.

f. MCOG Planning Staff

- i. *Proposals for 2021/22 Transportation Planning Overall Work Program (OWP)*. Ms. Pedrotti reported that there is \$130,000 to \$140,000 available in planning funds for member local agencies. MCOG received two applications; one from the City of Point Arena and one from the County Department of Transportation. The Technical Advisory Committee will be reviewing the applications.
 - ii. *Draft Mendocino County Coordinated Public Transit-Human Services Transportation Plan*. Ms. Barrett gave an overview of the plan, stating the purpose of the plan is to address public service transportation needs (specifically for the elderly and disabled). A public outreach draft is available on the MCOG website.
 - iii. *Miscellaneous*. None.
- g. MCOG Directors. Director Haschak reported having technical issues during the NCRA meeting, so he was only able to attend the end of the meeting.
- h. California Association of Councils of Governments (CALCOG) Delegates. Director Gjerde reported that CALCOG has continued to distribute a newsletter.

17. Adjournment. The meeting was adjourned at 2:57 p.m.

Submitted: NEPHELE BARRETT, EXECUTIVE DIRECTOR

By Monica Galliani, Administrative Assistant



MENDOCINO COUNCIL OF GOVERNMENTS STAFF REPORT

Agenda #14d
Reports
MCOG Meeting
2/01/2021

TITLE: Summary of Meetings

DATE PREPARED: 1/22/21

SUBMITTED BY: Monica Galliani, Administrative Assistant

BACKGROUND: Since our last regular MCOG meeting packet, MCOG Administration and Planning staff has attended (or will have attended) the following meetings on behalf of MCOG:

Date	Meeting/Event	Staff
12/08/2020	AB 1236 Electric Vehicle Ordinance Presentation to Board of Supervisors by County Planning and MCOG staff	Orth
12/09/2020	Gualala Downtown Streetscape Meeting	Barrett
12/09/2020	Mendocino Transit Authority (MTA) Meeting	Ellard
12/10/2020	MTA Federal Transit Administration Oversight Meeting	Sookne
12/11/2020	Gualala Downtown Streetscape Meeting	Barrett
12/11/2020	State Route 162 Covelo Trail Project Meeting	Barrett & Sookne
12/15/2020	Veloz Webinar: "From Zero Emissions to Zero Regrets – A Conversation with Mary Nichols" (retiring CA Air Resources Board Chair)	Orth
12/17/2020	UC-ITS and Transit Research Board Webinar: "Future of Public Transit & Shared Mobility – Scenario Planning Study	Ellard & Orth
12/17/2020	North Coast Rail Authority (NCRA) Special Meeting	Ellard
12/18/2020	City of Ukiah Grant Meeting	Barrett & Ellard
12/18/2020	Gualala Downtown Streetscape Meeting	Barrett
12/22/2020	Gualala Presentation Review Meeting	Barrett
12/28/2020	Gualala Presentation Review Meeting	Barrett
1/05/2021	Regional Transportation Plan Bi-Weekly Meeting	Barrett, Davey-Bates, Ellard, & Sookne
1/05/2021	HCAOG Meeting – New Director Coordination	Barrett & Davey-Bates
1/07/2021	Gualala Presentation Review	Barrett
1/07/2021	Transportation Demand Model Update Meeting	Barrett, Davey-Bates & Ellard
1/08/2021	Caltrans Adaptation Prioritization Meeting	Barrett, Davey-Bates & Ellard
1/08/2021	Regional Early Action Planning (REAP) Meeting	Barrett, Davey-Bates & Sookne
1/11/2021	Point Arena Mill Street Project Meeting	Barrett
1/13/2021	Covelo Trail Meeting w/ Caltrans	Barrett & Sookne
1/14/2021	Caltrans SP&R Grant Planning Meeting	Barrett & Ellard
1/14/2021	Gualala Virtual Public Meeting	Barrett
1/15/2021	MTA Mobility Grant Meeting	Barrett & Ellard
1/15/2021	Rural Counties Task Force (RCTF) Meeting	Barrett & Ellard
1/15/2021	CALCOG Board of Directors Meeting	Orth
1/15/2021	Coordinated Plan Meeting	Barrett & Ellard
1/19/2021	MOVE 2030 Webinar	Barrett
1/19/2021	Regional Transportation Plan Bi-Weekly Meeting	Barrett, Davey-Bates, Ellard & Sookne
1/20/2021	MCOG Technical Advisory Committee (TAC) Meeting	Barrett, Casey, Ellard, Pedrotti & Sookne
1/20/2021	Caltrans ATP Plan Data Meeting	Barrett
1/21/2021	Veloz Webinar "California Leadership: 100% Zero Emissions for New Cars and Trucks by 2035"	Orth

1/26/2021	Regional Transportation Planning Agency Statewide Meeting	Barrett & Davey-Bates
1/26/2021	COG Director Association of California (CDAC) Meeting	Orth
1/26/2021	Caltrans District 1 Quarterly Tribal Meeting with RTP Presentation	Barrett & Ellard
1/27/2021- 1/28/2021	California Transportation Commission Webinar	Barrett & Davey-Bates

I will provide information to the Board regarding the outcome of any of these meetings as requested.

ACTION REQUIRED: None.

ALTERNATIVES: None identified.

RECOMMENDATION: None. This is for information only.



MENDOCINO COUNCIL OF GOVERNMENTS

STAFF REPORT

TITLE: Financial Update – FY 2020/21 Budget Revenues

SUBMITTED BY: Janet Orth, Deputy Director / CFO

DATE: 1.25.2021

BACKGROUND:

I have been reporting monthly the revenues from the Transportation Development Act (TDA), which comprises the LTF and STA funds.

LTF Revenues Fiscal Year-to-Date. The Local Transportation Fund (LTF) sales tax revenues have continued to come in at a high level. Deposits for the first four months came in at 6.1 percent above the County Auditor’s budget estimate, based on a monthly average. The first quarter revenues are also higher than actual revenues of the same quarter last year. As reported over the past few months, the loss that had been anticipated by many state and local officials during budget development last spring has not yet materialized. We normally receive the funds two months after taxes are collected, for instance revenues received in December represent sales in October. It is worth mentioning again that the State advances a portion of the funds each quarter subject to later reconciliation, so a calculation is made. Note that online California sales return a formula share of tax to Mendocino County, which may account for some of the increase, offsetting the downturn for local brick-and-mortar businesses. We should emphasize that such a comparison is in no way equivalent in terms of economic consequences.

State Transit Assistance (STA). This fund is derived from gasoline and diesel taxes. Revenues are received quarterly, so I have no new information since the December meeting when the first quarter was reported. To recap: the deposit received of \$173,566 was 35 percent of the revised State Controller’s estimate of \$492,043 (which was down 41 percent from preliminary), so came in at a higher rate than one-quarter of the lower estimate. As reported earlier, gasoline consumption was increasing during this period, while still below the two-year high points statewide.

As reported in December, there continue to be efforts to replace the gas-consumption revenue model with a system based on vehicle miles. During the 2016 California Road Charge Pilot project, established by Senate Bill 1077 (DeSaulnier), “more than 5,000 vehicles from all over the state reported over 37 million miles driven, through six different reporting and recording methods ranging from manual methods to highly technical methods with optional location-based services.” (I had the pleasure of volunteering in that project.) As part of a four-phase demonstration, the program was to start again in January: “In 2021 California will test how road charge can work with four technologies: usage-based insurance, ridesharing, EV charging stations/pay-at-the-pump systems, and autonomous vehicles.” This time only 150 volunteers are needed. To learn more visit: <http://caroadcharge.com>.

2020/21 Budget Amendment. The County Auditor-Controller Lloyd Weer will develop a new budget estimate for FY 2021/22, due February 1 as usual. As part of this process, revenue projections for the current fiscal year are revised. This starts the new budget and can help to inform the current year’s budget needs. The Executive Committee meets in late February to review and recommend. At that point we may be able to better predict whether an amendment will be needed. I will be glad to answer any questions or discuss other aspects of the budget at our February Council meeting.

ACTION REQUIRED: None, this report is not agendized for action at this meeting.

ALTERNATIVES: Not applicable.

RECOMMENDATION: No action, this report is for information only.



MENDOCINO COUNCIL OF GOVERNMENTS

STAFF REPORT

Agenda #14f
Reports
MCOG Meeting
2/01/2021

TITLE: Regional Transportation Plan/Active Transportation Plan 2022 Update **DATE PREPARED:** 01/21/21

SUBMITTED BY: Loretta Ellard, Deputy Planner

MEETING DATE: 02/01/21

BACKGROUND:

MCOG staff is working on the required update of the Regional Transportation Plan (which includes the Active Transportation Plan) – *Work Element 9 in the current Overall Work Program*. The 2022 RTP/ATP Update will be due by February 5, 2022, as we are now on a four-year update cycle.

As you may recall, at the December 7, 2020 MCOG meeting, after a 45-day review period, the MCOG Board adopted an updated Public Participation Plan. Preparations for virtual public outreach to Native American tribes and the general public are currently underway. Staff has reached out to all ten Mendocino County tribes to request tribal transportation plans or other information, and is scheduled to give a presentation on the RTP update at the virtual Caltrans/Tribal quarterly meeting on January 26.

We will also soon be posting a pre-recorded presentation on the RTP update to MCOG's website, along with a transportation survey, to solicit community input on transportation issues and needs. All documents will be posted at www.mendocinocog.org and will be advertised to our contact lists and local media.

We continue to work on updating RTP goals, objectives, and policies, which will be informed by outreach efforts, and plan to bring these to the Technical Advisory Committee and MCOG over the next few months. We are working with the County, cities, tribes, and MTA to collect Capital Improvement Program project lists to ensure inclusion of both short-term and long-term projects.

The schedule for this two-year planning project will extend into next fiscal year, with MCOG adoption of the Final RTP estimated to occur in December 2021. We will continue to provide periodic updates to keep the Board informed of progress throughout the year.

ACTION REQUIRED: Information only.

ALTERNATIVES: N/A.

RECOMMENDATION: Information only.

/le



MENDOCINO COUNCIL OF GOVERNMENTS

STAFF REPORT

Agenda #14f
Reports
MCOG Meeting
2/01/2021

TITLE: Coordinated Public Transit – Human Services
Transportation Plan – 2020 Update

DATE PREPARED: 01/21/21

SUBMITTED BY: Loretta Ellard, Deputy Planner

MEETING DATE: 02/01/21

BACKGROUND:

As previously reported, the “2015 Coordinated Public Transit – Human Services Transportation Plan” (Coordinated Plan) was adopted by MCOG on March 2, 2015, and the required five-year update is currently underway. As was done with the 2015 plan, MCOG is working in partnership with the University of the Pacific’s Center for Business and Policy Research (CBPR) to develop the 2020 update. This project is being funded by the State as part of a larger umbrella contract undertaken for several rural agencies.

CBPR staff attended the virtual November 9 SSTAC meeting to give a presentation on the draft plan update, and solicit public/stakeholder feedback. Participants were invited to provide input on social service transportation needs (including those of seniors, low-income, and disabled individuals) and discuss other issues pertinent to social service transportation and coordination in the county.

CBPR staff has been working to incorporate comments received on the initial outreach draft, and has recently submitted an updated draft plan for MCOG staff review. Staff will review and comment on the revised draft by the end of January, and CBPR will soon thereafter complete and provide an updated draft plan for posting to MCOG’s website (www.mendocinocog.org) for public review.

We anticipate the final 2020 Plan to be presented to MCOG for adoption in March or April.

ACTION REQUIRED: Information only.

ALTERNATIVES: N/A

RECOMMENDATION: Information only.

/le



MENDOCINO COUNCIL OF GOVERNMENTS

Agenda #14f
Reports
MCOG Meeting
2/01/2021

STAFF REPORT

TITLE: Local Road Safety Plans (LRSP)

DATE PREPARED: 01/21/21

SUBMITTED BY: Loretta Ellard, Deputy Planner

MEETING DATE: 02/01/21

BACKGROUND:

To assist local agencies, MCOG staff (*under W.E. 11 in FY 2020/21 OWP*) administered a competitive procurement process to hire a consultant to develop individual Local Road Safety Plans (LRSP) for the County and all four cities, under one combined regional project.

The Request for Proposals (RFP) was distributed on October 15, and six proposals were received by the November 13 deadline. One proposal was disqualified as it did not contain required information, and five proposals were reviewed and scored by a Consultant Selection Committee (*composed of representatives from MCOG, Caltrans, County Dept. of Transportation, City of Fort Bragg, and City of Ukiah*).

The procurement process had some delays, including awaiting notification from Caltrans that LRSP grant funds had been officially allocated for all five agencies. Notification was received from Caltrans on December 14, 2020 that all allocations had been approved, and staff was authorized to proceed with contract award.

A contract was recently executed with the successful consultant firm, TJKM, and the project is scheduled to begin in February with a kick-off meeting involving the consultant, local agency staff, and MCOG staff. MCOG staff will administer the project and handle invoicing and reporting.

As previously noted, the budget (including local match) for the separate plans is as follows: Mendocino County (\$148,900); City of Ukiah (\$80,000); City of Point Arena (\$20,000); City of Fort Bragg (\$30,000) and City of Willits (\$30,000), for a total of \$308,900 available for consultant work. An additional \$8,000 in Planning, Programming & Monitoring (PPM) funds was programmed for MCOG staff time, for a total project budget of \$316,900.

Per the RFP, the final individual Local Road Safety Plans are due by March 31, 2022. This due date provides for the individual plans to be completed in advance of the next Highway Safety Improvement Program (HSIP) application cycle in 2022. *Per Caltrans' website, an LRSP (or equivalent) will be required for an agency to be eligible to apply for HSIP funds in future HSIP cycles, beginning with Cycle 11 in 2022.*

ACTION REQUIRED: Information only.

ALTERNATIVES: N/A.

RECOMMENDATION: Information only.

/le