



# MENDOCINO COUNCIL OF GOVERNMENTS

525 South Main Street~ Ukiah~ California~ 95482  
www.mendocinocog.org

NEPHELE BARRETT, EXECUTIVE DIRECTOR

Administration: Suite B  
(707) 463-1859  
Transportation Planning: Suite G  
(707) 234-3434

## AGENDA

**Monday, December 5, 2022 at 1:30 p.m.**

### Teleconference

*Zoom videoconference link provided to Council members and by request.*

*Please submit access request to*

*[info@mendocinocog.org](mailto:info@mendocinocog.org) or call MCOG Administration at (707) 463-1859.*

Audio Call-in Option: 1 (669) 900-6833 (in CA)  
Meeting ID: 865 1739 5596      Passcode: 865410

### Attachments Posted

[Board of Directors - Mendocino Council of Governments \(mendocinocog.org\)](http://www.mendocinocog.org)

### Additional Media

For live streaming and later viewing:

<https://www.youtube.com/>, search for Mendocino County Video, or  
[YouTube link at http://www.mendocinocog.org](http://www.mendocinocog.org) under Meetings

**The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:**  
Mendocino Regional Transportation Planning Agency (RTPA) and  
Mendocino County Service Authority for Freeway Emergencies (SAFE)

**NOTICE:** This meeting of the Mendocino Council of Governments will be conducted by teleconference (audio and video) and not available for in-person public participation, pursuant to the Assembly Bill 361, Brown Act: Remote Meetings During a State of Emergency. In order to minimize the risk of exposure to COVID-19, the public may participate in lieu of personal attendance in several ways. Since opportunities during the meeting are limited, we encourage submitting comments in advance.

- In advance of the meeting: comments may be sent by email to [info@mendocinocog.org](mailto:info@mendocinocog.org) or by using the form at <https://www.mendocinocog.org/contact-us>, to be read aloud into the public record.
- During the meeting: email comments to [info@mendocinocog.org](mailto:info@mendocinocog.org) or send comments using the form at <https://www.mendocinocog.org/contact-us>, to be made available as soon as possible to the Board of Directors, staff, and the general public as they are received and processed by staff.
- During the meeting: make oral comments on the conference call by phone or video when public comment is invited by the Chair.

Thanks to all for your interest and cooperation.

**NOTE: *All items are considered for action unless otherwise noted.***

1. Call to Order and Roll Call
2. Convene as RTPA
3. Recess as RTPA – Reconvene as Policy Advisory Committee

## CONSENT CALENDAR

The following items are considered for approval in accordance with Administrative Staff, Committee, and/or Directors' recommendations and will be enacted by a single motion. Items may be removed from the Consent Calendar for separate consideration, upon request by a Director or citizen.

4. Adoption of Resolution No. M2022-20 Making Continued Findings Pursuant to Assembly Bill 361 to Conduct Public Meetings Remotely for MCOG's Legislative and Advisory Bodies During the COVID-19 State of Emergency
5. Approval of November 7, 2022 Minutes

## PUBLIC EXPRESSION – *Please refer to notice at top of this Agenda.*

6. Participation is welcome in Council meetings. Comments will be limited to three minutes per person and not more than ten minutes per subject, so that everyone can be heard. "Public Expression" time is limited to matters under the Council's jurisdiction that may not have been considered by the Council previously and are not on the agenda. No action will be taken. Members of the public may comment also during specific agenda items when recognized by the Chair.

## REGULAR CALENDAR

7. Recognition of Departing Board Members – *No Action*
8. Discussion/Direction: Conduct of Meetings Following Expiration of COVID-19 State of Emergency and Possible Adoption of 2023 MCOG Board Calendar
9. Authorization to Award Construction Contract Pending State Approval of Supplemental Funding – Covelo SR 162 Corridor Multi-Purpose Trail

## RATIFY ACTION

10. Recess as Policy Advisory Committee – Reconvene as RTPA – Ratify Action of Policy Advisory Committee

## REPORTS

11. Reports – Information – *No Action*
  - a. Caltrans District 1 – Projects Update and Information
  - b. Mendocino Transit Authority
  - c. Great Redwood Trail Agency
  - d. MCOG Staff - Summary of Meetings
  - e. MCOG Administration Staff – *verbal reports*
    - i. Social Services Transportation Advisory Council's Unmet Transit Needs Workshop of November 28, 2022 – Findings to MCOG Public Hearing on February 6, 2023
    - ii. Miscellaneous
    - iii. Next Meeting Date – Monday, February 6, 2023
  - f. MCOG Planning Staff – *verbal reports*
    - i. Feasibility Study - Mobility Solutions for Rural Communities of Inland Mendocino County
    - ii. Feasibility Study - Mendocino Transit Authority's Ukiah Transit Center
    - iii. MCOG Public Outreach with ChargePoint for Rural Electric Vehicle Charging Grant
    - iv. Miscellaneous
  - g. MCOG Directors
  - h. California Association of Councils of Governments (CALCOG) Delegates - Annual Regional Leadership Forum, March 6-8, 2023 in Riverside

## ADJOURNMENT

### 12. Adjourn

#### AMERICANS WITH DISABILITIES ACT (ADA) and TRANSLATION REQUESTS

Persons who require special accommodations, accessible seating, or documentation in alternative formats under the Americans with Disabilities Act, or persons who require interpretation services (free of charge) are advised to contact the MCOG office at (707) 463-1859, **at least five days** before the meeting.

Las personas que requieren alojamiento especial, asientos accesibles, o documentación en formatos alternativos de acuerdo con la Ley de Estadounidenses con Discapacidades, o personas que requieren servicios de interpretación (sin cargo) deben comunicarse con MCOG (707) 463-1859, por lo menos cinco días antes de la reunión.

#### ADDITIONS TO AGENDA

The Brown Act, Section 54954.2, states that the Board may take action on off-agenda items when:

- a) a majority vote determines that an “emergency situation” exists as defined in Section 54956.5, **or**
- b) a two-thirds vote of the body, or a unanimous vote of those present, determines that there is a need to take immediate action and the need for action arose after the agenda was legally posted, **or**
- c) the item was continued from a prior, legally posted meeting not more than five calendar days before this meeting.

#### CLOSED SESSION

If agendaized, MCOG may adjourn to a closed session to consider litigation or personnel matters (i.e. contractor agreements). Discussion of litigation or pending litigation may be held in closed session by authority of Govt. Code Section 54956.9; discussion of personnel matters by authority of Govt. Code Section 54957.

POSTED 11/30/2022

Next Resolution Number: M2022-21



# MENDOCINO COUNCIL OF GOVERNMENTS

BOARD of DIRECTORS

RESOLUTION No. M2022-20

MAKING CONTINUED FINDINGS PURSUANT TO ASSEMBLY BILL 361  
TO CONDUCT REMOTE PUBLIC MEETINGS FOR MCOG'S  
LEGISLATIVE AND ADVISORY BODIES  
DURING THE COVID-19 STATE OF EMERGENCY

WHEREAS,

1. The Mendocino Council of Governments (MCOG) is committed to preserving and fostering public access and participation in its meetings, as required by the Ralph M. Brown Act (Cal. Government Code 54950 – 54963), which makes provisions for remote teleconferencing participation in meetings by members of a legislative body, subject to the existence of certain conditions;
2. A state of emergency was proclaimed by Governor's Executive Order N-33-20 on March 4, 2020, addressing the threat of the COVID-19 pandemic, and remains in effect with certain modifications added since the original order, as part of a phased rollback of Executive Orders in response to the pandemic;
3. On September 16, 2021, the Governor signed into law AB 361, an urgency measure, that provides flexibility to government bodies, allowing them to meet virtually without conforming to the Brown Act teleconferencing rules during a declared state of emergency if: (a) State or local officials have imposed or recommended measures to promote social distancing, (b) the legislative body is meeting to determine whether, as a result of the emergency, meeting in person presents imminent risks to the health or safety of attendees, or (c) the legislative body has determined that meeting in person would present imminent risks to the health or safety of attendees; AB 361 remains in effect through January 1, 2024;
4. In a June 30, 2022 report of the Rural Association of Northern California Public Health Officers (RANCHO) response to recent increases in COVID-19 cases, it was noted that "COVID-19 projections indicate that CA will continue to see increasing cases...Northern California counties generally lag behind the rest of CA for increased cases. This swell of infections is largely due to the highly transmissible BA.2.12.1 Omicron variant, which is already being displaced by the new and even more transmissible BA.4 and BA.5 subvariants."
5. The Mendocino County Public Health Officer continues to recommend teleconferencing during public meetings of all legislative bodies to protect the community's health against the spread of COVID-19, based in part on the continued increased safety protection that physical/social distancing provides as one means by which to reduce the risk of COVID-19 transmission;

6. Given the heightened risks of the predominant variant of COVID-19 in the community, holding meetings with all members of the legislative body, staff, and the public in attendance in person in a shared indoor meeting space may pose an unnecessary and immediate risk to attendees;
7. These virtual meetings have not diminished the public's ability to observe and participate and have expanded opportunities to do so for some communities, and MCOG continues to provide for public access to its remote meetings; and
8. On October 4, 2021, MCOG's Board of Directors made findings of fact by Resolution #M2021-12 including additional background and pertinent details; therefore, be it

RESOLVED, THAT:

- The Mendocino Council of Governments adopts the recitals set forth above as findings of fact.
- MCOG has reconsidered circumstances of the state of emergency.
- MCOG hereby determines that the state of emergency continues to directly impact the ability of the members to meet safely in person.
- In accordance with AB 361, based on the findings and determinations herein, meetings of MCOG's legislative and advisory bodies will be held remotely by virtual means, suspending Brown Act teleconferencing rules while providing for all feasible means of public participation.
- This resolution shall be effective upon adoption and remain in effect until MCOG's next regular board meeting on February 6, 2023, when MCOG shall consider renewing its findings by subsequent resolution, in accordance with AB 361, or shall resume meeting in person.

ADOPTION OF THIS RESOLUTION was moved by Director \_\_\_\_\_, seconded by Director \_\_\_\_\_, and approved on this 5th day of December, 2022, by the following roll call vote:

AYES:

NOES:

ABSTAINING:

ABSENT:

WHEREUPON, the Chairman declared the resolution adopted, AND SO ORDERED.

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ATTEST: Nephele Barrett, Executive Director

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Dan Gjerde, Chair

## MENDOCINO COUNCIL OF GOVERNMENTS

## MINUTES

Monday, November 7, 2022

Teleconference Only

*Pursuant to Brown Act and Assembly Bill 361***The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:**Mendocino Regional Transportation Planning Agency (RTPA) and  
Mendocino County Service Authority for Freeway Emergencies (SAFE)

**1. Call to Order / Roll Call.** The meeting was called to order at 1:32 p.m. with Directors Jim Brown, Greta Kanne, Tess Albin-Smith, Scott Ignacio, John Haschak, Michael Carter, Tatiana Ahlstrand (Caltrans/PAC), and Dan Gjerde present by Zoom teleconference; Chair Gjerde presiding.

Staff present: Nephela Barrett, Executive Director; Janet Orth, Deputy Director & CFO; Loretta Ellard, Deputy Planner; James Sookne, Program Manager; Lisa Davey-Bates, Transportation Planner; Alexis Pedrotti, Program Manager; and Jesus Rodriguez, Administrative Assistant. [Jody Lowblad, Administrative Assistant, was away at a Board Secretary/Clerk training conference]. Michael Villa was introduced as Dow & Associates' new staff member for Local Assistance.

**Note:** Public comment was invited via email and online comment form; staff monitored for incoming comments throughout the meeting, reporting periodically.

**2. Convene as RTPA**

**4 - 5. Consent Calendar.** Director Brown suggested an agenda item for December to plan for changes to meeting requirements in 2023, with the impending expiration of the Governor's Covid state of emergency. Director Ignacio reported a discussion at LAFCO's meeting earlier that day. Executive Director Barrett noted staff had been discussing this internally and agreed to agendaize the matter for the next meeting. There was no public comment on the Consent Calendar.

**Upon motion** by Brown, second by Albin-Smith, and carried unanimously on roll call vote (8 Ayes – Brown, Kanne, Albin-Smith, Ignacio, Haschak, Carter, Ahlstrand/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that consent items are approved.

**4. Adoption of Resolution Making Continued Findings Pursuant to Assembly Bill 361 to Conduct Public Meetings Remotely for MCOG's Legislative and Advisory Bodies During the COVID-19 State of Emergency.****Resolution No. M2022-19**

Making Continued Findings Pursuant to Assembly Bill 361  
to Continue Public Meetings Remotely  
for MCOG's Legislative and Advisory Bodies  
During the COVID-19 State of Emergency  
[Reso. #M2022-19 is incorporated herein by reference]

**5. Approval of October 3, 2022 Minutes – as written**

**6. Public Expression.** Dave Shpak complimented Director Ahlstrand (Caltrans) for her timely response to his recent request for information, and thanked MCOG again for support of Gualala's Town Plan and its implementation.

**7. Presentation and Acceptance of Transportation Development Act (TDA) Triennial Performance Audits – Moore & Associates.** Ms. Orth summarized the requirement to designate an independent consultant to audit TDA compliance of both the Regional Transportation Planning Agency and the transit operator, noting the board had approved staff's recommended selection of auditor after a procurement process earlier in the year. She was pleased to report that both audit results were favorable, then introduced Ms. Kathy Chambers who gave a presentation covering the fiscal years 2018/19, 2019/20 and 2020/21.

- a. Mendocino Council of Governments. The two prior audit recommendations have been implemented. MCOG was found to be in full compliance with 15 applicable requirements. One functional finding was made, recommending more detailed fiscal audits of MTA's internal operating reserve funds, as the fiscal auditors are engaged by MCOG.
- b. Mendocino Transit Authority. Of the four prior audit recommendations, two have been implemented and two are in progress. One compliance finding was made of 13 applicable requirements, of a single late report to State Controller, which is not expected to be a problem in future. Two functional findings were made: the first identical to MCOG's and the other concerning the minimum farebox revenue recovery ratio of ten percent, which MTA will need to meet by fiscal year 2023/24 to avoid penalty. Legislative relief was provided during the pandemic, most of which will expire after FY 2022/23. The full report gives details of performance analysis and organizational functions, available at [www.mendocinocog.org](http://www.mendocinocog.org).

Board questions and discussion included:

- With revenue from local advertising on MTA busses counting toward farebox ratio, why is the percentage not higher? Discussion of downward trend. (Gjerde)
- Contributing factors include ridership at about 50 percent of normal that is being addressed following the pandemic, now starting to trend upward as services are restored. Lack of available drivers is constraining service. Legislation now allows federal funds to count toward the local farebox share, which will help with compliance. Update of the Short Range Transit Development Plan is anticipated to consider operational adjustments; the plan is now in process of procurement for a consultant. Meanwhile the ad revenue is supplementing MTA's reserve fund. (King)
- November is free fares month, so riders are encouraged to use transit. (Kanne, King)

Ms. Chambers was thanked and excused from the meeting. **Upon motion** by Brown, second by Haschak, and carried unanimously on roll call vote (8 Ayes – Brown, Kanne, Albin-Smith, Ignacio, Haschak, Carter, Ahlstrand/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the triennial performance audits of MCOG and Mendocino Transit Authority are accepted as prepared by Moore & Associates.

**8. Approval of Internal Cash Flow Loans for Construction Phase of Covelo SR 162 Corridor Multi-Purpose Trail and Report of Current Activity.** Executive Director Barrett introduced the issue and reported status of the project. The construction bid opening is now scheduled for November 29. Active Transportation Program (ATP) grants and Caltrans State Highway Operations and Protection Program (SHOPP) funds will reimburse expenditures. Ms. Orth as CFO reported the available sources and uses of cash in MCOG's various fund accounts and detailed staff's recommendation to tap into the Surface Transportation Block Grant (STBG) account first, and Local Transportation Fund (LTF) reserves if needed, to cover cash flow needs.

Board questions and public comments included:

- What is the anticipated turnaround time for reimbursement by Caltrans? (Haschak)  
Invoices will be reviewed in draft form with Caltrans and submitted monthly, so that



- reimbursement will be made in the typical range of two to three weeks from approval. The resident engineer will ensure expenditures claimed are allowable. (Orth, Sookne)
- Saprina Rodriguez, MTA Chair, asked how long MCOG would need the use of any LTF Reserve funds, and whether there was a suggested cap on the amount to be borrowed, or any risk to availability of the reserve funds held in trust for MTA? Staff estimated drawing funds not more than two months at a time. No cap has been proposed to date. MTA may claim from the reserves held by MCOG according to policies and regulations, however no near-term budget impacts are anticipated and if circumstances warrant a claim, the processing time could accommodate MTA.

**Upon motion** by Haschak, second by Ignacio, and carried unanimously on roll call vote (8 Ayes – Brown, Kanne, Albin-Smith, Ignacio, Haschak, Carter, Ahlstrand/PAC, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that use of MCOG’s Surface Transportation Block Grant (STBG) Program fund account primarily, and Local Transportation Fund reserves secondarily, is authorized to cover cash flow needs of the Covelo SR 162 Multi-Purpose Trail project during the construction phase.

**9. Recess as Policy Advisory Committee – Reconvene as RTPA – Ratify Action of Policy Advisory Committee.** Upon motion by Brown, second by Haschak, and carried unanimously on roll call vote (7 Ayes – Brown, Kanne, Albin-Smith, Ignacio, Haschak, Carter, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent): IT IS ORDERED that the actions taken by the Policy Advisory Committee are ratified by the MCOG Board of Directors.

## 10. Reports - Information

- a. Caltrans District 1 – Projects Update and Information. Director Ahlstrand reported on the Clean California program with status of projects: Boonville’s will not go forward, and Westport’s is in progress. The public will be asked for input on designs, and the district is open to ideas for reaching the communities. Director Gjerde suggested Westport Municipal Advisory Council (MAC) as a resource.
- b. Mendocino Transit Authority. General Manager Jacob King had no news to report.
- c. Great Redwood Trail Agency. Director Haschak reported on the October 31 special meeting, with news of a ruling by the federal Surface Transportation Board on railbanking along the trail from Willits north, concerning 13 miles of disputed track, in GRTA’s favor. Also the GRTA board voted to remove 17 rail cars at the Willits depot, which will not affect operations of the Skunk Train. Senator McGuire hosted a virtual town hall recently with an estimate attendance of 2,500 people interested in the trail plan.
- d. MCOG Staff - Summary of Meetings. Ms. Barrett referred to the written report.
- e. MCOG Administration Staff
  - i. *2023 Active Transportation Program (ATP) Grant Awards – CTC Staff Recommendations.* Ms. Barrett reported results of the Statewide and Small Urban & Rural Components of the program, with good news that Gualala’s Downtown Streetscape Enhancement Project made the recommended list. MCOG staff had invested a great deal of effort in the application. The ATP grant of \$7,780,000 and matching funds of \$2,215,000 are expected to cover all project costs as estimated, unless costs rise. Construction is planned for FY 2025/26. Awards are to be made at the California Transportation Commission’s December meeting.
  - ii. *Miscellaneous.* None.
  - iii. *Next Meeting Date.* Monday, December 5, 2022.

- f. MCOG Planning Staff
- i. *Feasibility Study – Mobility Solutions for Rural Communities of Inland Mendocino County*. Ms. Ellard reported the project was going well, with over 335 survey responses received to date. The consultant is analyzing feasibility of solutions in each community under study. The mailer includes a QR code linked to the online survey, also found through MCOG’s website. Staff and consultant are reviewing upcoming funding sources for projects and will accommodate grant timelines as needed. Director Gjerde asked whether rideshare programs could be considered with potential solutions, noting past and current examples. Ms. Ellard agreed it could be included in a slate of options.
  - ii. *Feasibility Study - Mendocino Transit Authority's Ukiah Transit Center*. Ms. Ellard reported that procurement of a consultant was nearly complete, with staff working on a contract negotiation with the top-ranked firm.
  - iii. *Miscellaneous*. None.
- g. MCOG Directors. Director Haschak reported on Caltrans project work in Covelo, with a public walk through the downtown subject area November 16 to gather community input.
- h. California Association of Councils of Governments (CALCOG) Delegates – Annual Regional Leadership Forum, March 6-8, 2023 in Riverside. Board members were invited to attend in person, noting MCOG’s available travel budget. The next business meeting will be held in San Jose on November 29, potentially with a call-in option.

**11. Adjournment.** The meeting was adjourned at 2:27 p.m.

Submitted: NEPHELE BARRETT, EXECUTIVE DIRECTOR

By Janet Orth, Deputy Director & CFO



## MENDOCINO COUNCIL OF GOVERNMENTS

**Agenda # 8**  
Regular Calendar  
MCOG Meeting  
12/05/2022

### STAFF REPORT

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**TITLE:** Conduct of Meetings and 2023 MCOG Board Calendar

**SUBMITTED BY:** Janet Orth, Deputy Director & CFO

**DATE:** 11/30/2022

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#### **BACKGROUND:**

With the COVID-19 State of Emergency set to expire at the end of February, it's time to consider a return to in-person meetings along with appropriate health and safety precautions. While Assembly Bill 361 will continue in effect for another year, it would be difficult to make the required findings that could justify fully remote meetings.

#### Options include:

- Meet in person at 501 Low Gap Road, Ukiah in the Board of Supervisors chambers
- Meet in person with hybrid video call-in capability, subject to traditional Brown Act rules (predetermined, noticed teleconference locations)
- Meet in person with hybrid video call-in capability, subject to Assembly Bill 2449
- Apply procedures to all meetings of MCOG's legislative and advisory bodies, or modify procedures for standing committees
- Consider procedures of similar government agencies
- Allow staff flexibility to decide format of meetings based on conditions as they arise during the year.

I have drafted a board meeting calendar for review and comment, attached. This may be adopted, with or without changes, at the December meeting, or at the next meeting in February when new members are seated. Adjustments can be made during the year as needed.

Our staff is available to provide further detail and recommendations for suggested options.

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#### **ACTION REQUIRED:**

- 1) Discuss and provide direction to staff on Board preferences for logistics of board and committee meetings in the coming calendar year that are compliant with current state law.
  - 2) Consider adoption of a 2023 MCOG Board Meeting Calendar, subject to later amendment.
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#### **ALTERNATIVES:**

In staff's opinion, the traditional Brown Act open meetings law provides more flexibility than does the recent AB 2449. We understand that new legislation can be expected in the coming months that will provide further options to be considered. A formal MCOG policy is not necessary at this time, as the bylaws and state law provide sufficient guidance for staff to organize compliant meetings.

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#### **RECOMMENDATION:**

Staff recommends, starting in March, holding board meetings in the Board of Supervisors' chambers with additional teleconference locations to be discussed by the Board, and adoption of the proposed 2023 MCOG Board Meeting Calendar, subject to availability of the Supervisors' chambers.

# 2023 MCOG BOARD MEETING CALENDAR

1st Monday at 1:30 pm, 9-10 months per year

*As of 11.28.2022 – subject to change*  
First Draft for Review & Comment

Date	Planned Highlights and Recurring Actions	Notes
January	No meeting this month	
February 6	Election of Officers and Committee Appointments <u>Social Services Transportation Advisory Council (SSTAC) Recommendations:</u> 2023/24 Unmet Transit Needs - Public Hearing	By remote Zoom teleconference only
March 6	Regular Business	In-person meetings resume with hybrid option
April 3	<u>Staff and Executive Committee Recommendations:</u> Draft 2023/24 Budget – No Action	
May 1	Virtual Transportation Tour of Plans & Projects – TBD Fiscal Year 2023/24 Budget Workshop Including: <u>Staff and TAC Recommendations:</u> Planning Overall Work Program <u>Transit Productivity Committee (TPC) Recommendations:</u> Unmet Transit Needs Reasonable-to-Meet Finding Funding of MTA's Annual Transit Claim	Virtual tour at regular meeting time by teleconference
June 5	<u>Combined Recommendations of Staff &amp; Committees:</u> Adoption of 2023/24 Regional Transportation Planning Agency Budget <u>TAC Recommendations:</u> Adoption of 2023/24 Planning Overall Work Program	
July	No meeting this month	
August 14	Presentation: Feasibility Study - Mobility Solutions for Rural Communities of Inland Mendocino County	Change to third Monday – this month only
September	No meeting this month	
October 2	Regular Business / Optional Tour of Plans & Projects – TBD	All-day field trip and community meeting
November 6	Discussion/Direction: Draft Regional Trans. Improvement Program (RTIP)	
December 4	<u>Social Services Transportation Advisory Council (SSTAC) Recommendations:</u> 2024/25 Unmet Transit Needs - Public Hearing	

## Related Meetings of Interest / Educational Options

March 6-8	CALCOG Delegates: 2023 Annual Regional Leadership Forum – Riverside <a href="http://calcog.org">California Association of Councils of Governments (calcog.org)</a>	Assn. of regional agencies; networking & current issues
May 18	24th Annual CTF Transportation Forum – Sacramento <a href="http://the-ctf.org">California Transportation Foundation (the-ctf.org)</a>	CA's leading charitable transportation organization
Nov. 12–14	Self Help Counties Coalition: 34th Annual Focus on the Future Conference, Marriott Marquis, San Francisco <a href="http://www.selfhelpcounties.org/focus/">http://www.selfhelpcounties.org/focus/</a>	25 local agencies with transportation sales taxes



# MENDOCINO COUNCIL OF GOVERNMENTS

**Agenda # 9**  
Regular Calendar  
MCOG Meeting  
12/05/2022

## STAFF REPORT

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**TITLE:** Covelo SR 162 Multi-Purpose Trail Project – Project Update and Authorization to Award Contracts Pending Funding Approval **DATE PREPARED:** 11/30/22 **MEETING DATE:** 12/05/22

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**SUBMITTED BY:** Nephele Barrett, Executive Director

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### **BACKGROUND:**

The Covelo SR 162 Corridor Multi-Purpose Trail Project will construct a Class I multi-purpose trail parallel to State Route 162, a distance of approximately 1.5 miles through the community of Covelo, plus an east-west portion of the trail approximately 0.5 mile in length.

The bid opening took place on November 29, 2022. Unfortunately, all bids were significantly over the Engineer's Estimate and available funding. The total funding currently allocated to the project for construction and construction support is \$4,183,000. The apparent low bid was about \$830,000 over that total funding.

At a previous meeting, the MCOG Board gave advanced authorization to award the construction contract if it was within available funding. As a result of the high bids, we are not able to award until additional funds are identified. Prior to the bid opening, we discussed possible supplemental funding with Caltrans in the event that bids were high, but getting those funds approved could take some time. Provisions in the bid books allowed for bids to be held for longer to allow time to approve funding. MCOG staff intends to work with Caltrans to secure additional funding for the project, sufficient to cover the full construction costs, as well as construction support.

At this time, we are asking the MCOG Board for another advanced authorization to award contracts as soon as funding is approved. This will allow us to move quickly on a contract if funding approval falls between MCOG Board meetings.

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**ACTION REQUIRED:** Authorize the Executive Director to award and execute contracts for construction and construction support for the Covelo SR 162 Corridor Multi-Purpose Trail project once sufficient funding is approved by the State.

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**ALTERNATIVES:** Do not authorize contract award (not recommended).

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**RECOMMENDATION:** Authorize the Executive Director to award and execute contracts for construction and construction support for the Covelo SR 162 Corridor Multi-Purpose Trail project once sufficient funding is approved by the State.





# MENDOCINO COUNCIL OF GOVERNMENTS

Agenda # 11d  
Reports  
MCOG Meeting  
12/05/2022

## STAFF REPORT

TITLE: Summary of Meetings

DATE PREPARED: 11/23/2022

SUBMITTED BY: Jody Lowblad, Administrative Assistant

BACKGROUND: Since our last regular MCOG meeting packet, MCOG Administration and Planning staff have attended (or will have attended) the following meetings on behalf of MCOG:

Date	Meeting/Event	Staff
Nov 7-9	California Special Districts Associations (CSDA) Board Secretary/Clerk Conference	Lowblad
Nov 8	Covelo Project Development Team	Barrett, Sookne and Villa
Nov 9	KZYX Interview	Barrett
Nov 9	Hopland Project Development Team	Barrett and Villa
Nov 10	Caltrans System Investment Strategy (CSIS) Meeting	Barrett
Nov 10	Mobility Solutions Grant Monthly Meeting	Ellard
Nov 15	ChargePoint Rural Electric Vehicle (EV) Planning Meeting	Orth, Ellard & Rodriguez
Nov 16	Covelo Clean California Grant Community Meeting	Sookne and Villa
Nov 17	California Transportation Commission (CTC) Climate Adaptation Grant Workshop #3	Ellard
Nov 17	Strategic Highway Safety Plan (SHSP) Meeting	Barrett
Nov 17	Blue Zones Steering Committee	Barrett
Nov 17	Rural County Representatives of California (staff) – ZEV Issues/Coordination	Orth
Nov 18	Rural Counties Task Force (RCTF) Meeting	Barrett, Ellard, Villa and Pedrotti
Nov 22	Covelo Meeting with Mendocino County Department of Transportation Staff	Barrett and Sookne
Nov 22	Covelo Trail Project Development Team	Barrett, Sookne and Villa
Nov 28	Social Services Transportation Advisory Council (SSTAC) Unmet Transit Needs Workshop	Orth, Barrett & Lowblad
Nov 28	Covelo Trail Construction Meeting	Barrett, Sookne and Villa
Nov 29	Covelo Trail Construction Bid Opening Meeting	Barrett, Sookne and Villa
Nov 29	California Association of Councils of Governments (CALCOG) Board Meeting in San Jose	Barrett
Nov 29	ChargePoint Rural EV Planning Meeting	Orth, Ellard and Rodriguez
Nov 30	RTPA Legislative Advocacy Meeting	Barrett
Dec 1	Mobility Solutions Grant Monthly Meeting	Barrett and Ellard

We will provide information to the Board regarding the outcome of any of these meetings as requested.

ACTION REQUIRED: None.

ALTERNATIVES: None identified.

RECOMMENDATION: None. This is for information only.







MENDOCINO  
COUNCIL OF GOVERNMENTS

525 South Main Street~Ukiah~California~95482  
www.mendocinocog.org

NEPHELE BARRETT, EXECUTIVE DIRECTOR

Administration: Suite B  
(707) 463-1859  
Transportation Planning: Suite G  
(707) 234-3434

March 4, 2022

Angela Hockaday, Commission Agreement Officer  
California Energy Commission  
715 P Street, MS-1  
Sacramento, California 95814  
Email: Angela.Hockaday@energy.ca.gov

Re: Letter of Commitment:  
ChargePoint's California Energy Commission (CEC)  
Rural Electric Vehicle (REV) Charging GFO-21-604

Dear Ms. Hockaday:

On behalf of the Mendocino Council of Governments (MCOG), I would like to confirm our interest in partnering with ChargePoint on their CEC REV application. The purpose of this funding is to increase electric vehicle (EV) charging access in rural areas throughout California. ChargePoint is committed to working with property owners in the region to implement a successful deployment of EV charging infrastructure, including the installation of Level 2 and DC Fast Charger EV charging stations.

MCOG is the Regional Transportation Planning Agency (RTPA) for the countywide region. This proposal is consistent with the goals, objectives and policies on Climate Change and the Environment of our 2022 Regional Transportation Plan, as well as with our 2019 Mendocino County Zero Emission Vehicle (ZEV) and Alternative Fuels Readiness Plan Update.

Also, MCOG's draft 2022/23 Overall Work Program has a Sustainable Transportation Planning work element, which includes tasks such as "Participate with ... partners that may be identified to coordinate and conduct planning activities to support implementation of zero emission vehicles, charging stations, and alternative fuel infrastructure projects in the region; and, participate in federal, state, local, or private funding opportunities that may become available."

We commit to work closely with ChargePoint to seek community input and determine the best locations for the installation of publicly accessible, EV charging infrastructure during the project period. Our team will collaborate with ChargePoint to help ensure that the public charging stations are conveniently accessible and serve our communities' needs.

We enthusiastically support the opportunity to work with ChargePoint to bring EV charging across Mendocino County, including communities presently underserved by the current deployment of EV chargers. If you have any questions, please feel free to reach me at [barrettn@dow-associates.com](mailto:barrettn@dow-associates.com).

Sincerely,

*Original signed by*  
Nephele Barrett, Executive Director

jmo