

## MINUTES

### MENDOCINO COUNCIL OF GOVERNMENTS TECHNICAL ADVISORY COMMITTEE

October 25, 2017  
MCOG Conference Room

#### **Members Present**

Jason Wise, County DOT  
Rick Seanor, City of Ukiah  
Dusty Duley, City of Willits  
Tom Varga, City of Fort Bragg  
Jacob King (*for Carla Meyer*), MTA

#### **Present via Teleconference**

Richard Shoemaker, City of Point Arena  
Tasha Ahlstrand, Caltrans

#### **Staff & Others Present**

Phil Dow, MCOG Administration  
Loretta Ellard, MCOG Planning  
Nephele Barrett, MCOG Planning  
Lisa Davey-Bates, MCOG Planning

#### **Members Absent**

Mitch Stogner, NCRA (*Non-Voting*)  
Barbara Moed, AQMD  
Jesse Davis, County DPBS

1. **Call to Order/Introductions** – Phil called the meeting to order at 10:06 a.m. Self-introductions were made.
2. **Public Expression** – None.
3. **Input from Native American Tribal Governments' Representatives** – This is a standing agenda item to allow input from tribal representatives. There were no tribal representatives present.
4. **Approval of 9/20/17 Minutes** – Motion by Rick Seanor, seconded by Jason Wise, and carried unanimously on roll call vote (7 ayes – Wise, Seanor, Duley, Varga, King, Shoemaker, Ahlstrand; 0 noes; 2 absent – Moed, Davis) to approve the minutes of 9/20/17 as submitted.
5. **FY 2017/18 Overall Work Program – Second Amendment** – Loretta reviewed her staff report and explained the purpose of the second amendment --- to program FY 2016/17 Rural Planning Assistance (RPA) carryover funds, as well as “reserved” FY 2017/18 RPA funds.

As proposed, this amendment:

- Adds \$40,207 in RPA carryover funds to W.E. 10 – Regional Transportation Plan 2017 Update, Ph. 2, increasing the total from \$32,500 to \$72,707
- Programs \$76,528 in RPA funds (\$14,254 carryover, plus \$62,275 “reserve”) into a new work element (W.E. 19 - Pedestrian Facilities Needs Inventory & Engineered Feasibility Study – South Coast), as recommended by TAC members at the September 19 TAC meeting
- Deletes the RPA “Reserved for Future Projects” of \$62, 275 - reprogramming those funds into new W.E. 19

A brief discussion ensued regarding the proposed new Work Element 19 - Pedestrian Facilities Needs Inventory/EFS project for the Point Arena/south coast areas. Loretta advised that the task and deliverables were patterned after a Caltrans Sustainable Communities planning grant application that MCOG recently submitted to Caltrans for the same type of project covering north coast and inland areas of the County.

**Motion by Richard Shoemaker, seconded by Tom Varga, and carried unanimously on roll call vote (7 ayes – Wise, Seanor, Duley, Varga, King, Shoemaker, Ahlstrand; 0 noes; 2 absent – Moed, Davis) to recommend to MCOG approval of the Second Amendment to the FY 2017/18 Overall Work Program.**

Lisa Davey-Bates suggested that, if the Caltrans grant is awarded, the projects may be able to be combined with one RFP process – depending on timelines. Tasha advised that Caltrans District One received five grant applications, and MCOG's was rank high by District One staff. She stated a quick turnaround is expected for grant award announcements.

**6. Regional Transportation Plan – 2017 Update** – Nephele explained that she has extended the comment deadline for the tribes (due to recent fire), and has been busy working on other priorities, so there is no revised draft RTP to distribute today as planned. She said comments will still be accepted if received by tomorrow, for inclusion into the final draft.

Phil advised that the RTP is expected to be ready for MCOG adoption in December, but may be delayed until February. Staff is awaiting input from HCD (Housing and Community Development) on how a delay until February would affect the (Regional Housing Needs Assessment) timeline.

Nephele commented on the EIR phase, noting that a Negative Declaration may be the most appropriate environmental document (rather than an EIR addendum or supplement), since the RTP no longer includes Hopland or Willits Bypass projects. A Negative Declaration would take time to send through the clearinghouse, but Nephele thought the process could still possibly be done for adoption by MCOG in December.

**7. 2018 Regional Transportation Improvement Program (RTIP)** – Nephele distributed and reviewed the draft RTIP, which was prepared based on input at the September TAC meeting. As previously reported, MCOG's Fund Estimate for the 2018 STIP is \$3,000,000.

She explained the proposed draft includes the County's and Fort Bragg's projects that were deleted in 2016, and adds PS&E for the Gualala Downtown Streetscape project, as well as programs Planning, Programming and Monitoring (PPM) funds. It also includes adding a commitment to reserve/commit future funds for the County's North State Street Intersection/Interchange project, and the City of Ukiah's Low Gap/N. Bush Intersection project. She advised that staff recently learned that two of the child projects for the Willits Bypass (Willits Bypass Relinquishment and Sherwood Road Geometric Upgrade) had cost increases, so the proposed RTIP also programs MCOG's share of those costs.

Nephele explained the draft RTIP proposes to advance funds from the 2020 STIP to use for the Gualala project, as allowed under the Advance Project Development Element (APDE).

Proposed projects are as follows:

Project Title	Amount	Component
North State Street Intersection/Interchange Improvements	\$132,000	E&P
	<u>\$336,000</u>	PS&E
	\$468,000	
Fort Bragg S. Main St. Pedestrian Improvements	\$45,000	E&P
	\$110,000	PS&E
	<u>\$1,330,000</u>	CON
	\$1,485,000	
Gualala Downtown Streetscape	\$575,000	PS&E
Sherwood Road Geometric Upgrade	\$100,000	CON
Willits Bypass Relinquishment	\$15,000	ROW
	<u>\$83,000</u>	CON
	\$98,000	
Planning, Programming & Monitoring	\$298,000	
<b>Total</b>	<b>\$3,024,000</b>	

Discussion ensued with Nephele reviewing details and responding to questions. The proposed schedule for PPM funds was briefly discussed, and there was a *consensus* to move 90k from FY 18/19 to FY 19/20. Nephele advised that appendices and maps will be added for MCOG adoption, and she will be working on the Project Programming Request (PPR) forms. She asked members to let her know if any schedule changes are needed.

**Motion by Rick Seanor, seconded by Dusty Duley, and carried unanimously on roll call vote (7 ayes – Wise, Seanor, Duley, Varga, King, Shoemaker, Ahlstrand; 0 noes; 2 absent – Moed, Davis) to recommend to MCOG approval of the 2018 RTIP, with changes as discussed, and with flexibility for staff to make minor schedule changes.**

Nephele added that Caltrans has not yet come in for allocation for the \$43k approved in the 2016 STIP for ROW, so that previously approved amount is included in MCOG’s programming target and reduces the amount available.

**8. SB 1 – Road Repair & Accountability Act of 2017 - Includes Active Transportation Program; Local Partnership Program; Local Streets & Roads; State Highway Operation & Protection Program; State Transportation Improvement Program; Planning Grants** – Phil reviewed his staff report and provided brief updates on the various SB 1 programs. Local Streets & Roads – he’s been talking with local agencies about getting required paperwork submitted; Congested Corridors – no expected competitive projects; Trade Corridor Enhancement – possible projects in Humboldt County (Richardson Grove) and Lake County (Highway 29), but none in Mendocino County; Traffic Congestion Relief Program (TCRP) – old carryover projects only; Active Transportation Program – no Mendocino County projects were funded in 2017 Supplemental cycle, but Fort Bragg received an advance *before* the cycle; many projects were funded on state’s

list which should be good news for future cycles; work is starting on Cycle 4 guidelines with a meeting tomorrow, and call for projects is starting at end of March and due at end of May. Some potential ATP projects were briefly mentioned. Phil stated the Pedestrian Facility Needs Inventory project will develop a list of potential grant candidate projects, and Nephele added that MCOG's Active Transportation Plan also includes candidate projects; Local Partnership Program – guidelines were adopted by CTC in October, with cities receiving a \$100,000 flat rate. The required match is 1/1, with only 50% match required for Point Arena because it doesn't generate \$100,000. The program is scheduled to be adopted in January. Funds are subject to Article XIX requirements. Lisa commented on value of keeping the Pavement Management Program (PMP) updated, as a needed tool for local agencies; SHOPP – maintains state highways, benefits all; STIP – stabilizes funding, provides RTIP capacity.

Phil advised that the CTC considers efforts to repeal SB 1 to be a real threat, and there is an emphasis on getting the word out to demonstrate completed projects (with SB 1 signs, logos, etc.) to let the public know projects were made possible due to SB 1 funds. Repeal will likely not be on the ballot until next November. Lisa encouraged members to help get the word out on completed projects, local benefits, etc., and noted the project website ([rebuildingca.ca.gov](http://rebuildingca.ca.gov)) which includes information and interactive maps on where project are being completed.

**9. Staff Reports**

9a. Caltrans' Sustainable Communities Grant Application – Pedestrian Needs Inventory & Engineered Feasibility Study – Loretta reported on this grant application that was submitted to Caltrans on October 20, 2017 (also discussed under item #5, above). Richard Shoemaker inquired about the timeline for formation of the Consultant Selection Committee, and staff advised that would likely be in December, after grant awards are announced. Tasha offered to follow up on the expected date of grant announcements.

9b. FY 2017/18 LTF 2% Bike & Pedestrian Program – Applications Due to MCOG 11/13/17 Loretta reported that she recently emailed application materials to the TAC regarding this program. Lisa suggested that future application cycles be coordinated with Caltrans' ATP grant cycles.

9c. FY 2018/19 Overall Work Program – Applications Due to MCOG 12/1/17 – Loretta reported that she recently emailed next year's OWP application materials to the TAC.

**10. Miscellaneous**

10a. Next Meeting – November 15, 2017.

**11. Adjournment – 11:32 a.m.**

Respectfully Submitted,

Loretta Ellard  
Deputy Planner  
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