

MENDOCINO COUNCIL OF GOVERNMENTS

Approved MINUTES

Monday, November 4, 2019

County Administration Center, Board of Supervisors Chambers

ADDITIONAL AUDIOCONFERENCE LOCATION:

Caltrans District 1, 1656 Union St., Eureka

ADDITIONAL MEDIA:

*Find YouTube link at <http://www.mendocinocog.org> under Meetings
or search Mendocino County Video at www.youtube.com*

The Mendocino Council of Governments (MCOG) meets as the Board of Directors of:
Mendocino Regional Transportation Planning Agency (RTPA) and
Mendocino County Service Authority for Freeway Emergencies (SAFE)

1. Call to Order / Roll Call. The meeting was called to order at 1:32 p.m. with Rex Jackman (Caltrans/PAC), Jim Brown, Richey Wasserman, Larry Stranske, John Haschak, Mike Carter and Dan Gjerde present; Chair Gjerde presiding. Director Tess Albin-Smith arrived subsequently.

Staff present: Nephela Barrett, Executive Director; Janet Orth, Deputy Director/CFO; Loretta Ellard, Deputy Planner; Monica Galliani, Administrative Assistant; Danielle Casey, Project Coordinator, and James Sookne, Program Manager.

2. Convene as RTPA

3. Recess as RTPA - Reconvene as Policy Advisory Committee.

4. Public Expression. None

5 - 6. Regular Calendar.

5. Technical Advisory Committee (TAC) Recommendation of October 16, 2019: Award of Local Transportation Fund (LTF) Two Percent Bicycle & Pedestrian Program Grants. Ms. Ellard reported that MCOG has two years worth of the funds to give out to local applicants. MCOG received an application from the County Department of Transportation for radar speed signs at Laytonville High School as well as an application from the City of Ukiah for the Dora Street ADA (Americans with Disabilities Act) Improvement project. The Technical Advisory Committee recommended awarding \$30,000 to the County DOT's project and award the remaining \$103,953 to the City of Ukiah's project. Ms. Barrett clarified that the proposed radar speed signs will be able to be reprogrammed for optimal use after installation.

Upon motion by Haschak, second by Carter, and carried unanimously on roll call vote (7 Ayes –Brown, Stranske, Wasserman, Haschak, Jackman/PAC, Carter, and Gjerde; 0 Noes; 0 Abstaining; 1 Absent - Albin-Smith) IT IS ORDERED that \$30,000 is awarded to Mendocino County Department of Transportation for Radar Speed Signs at Laytonville High School and \$103,953 is awarded to City of Ukiah for the Dora Street ADA Improvement project.

6. Discussion/Direction: Draft 2020 Regional Transportation Improvement Program (RTIP)

Ms. Barrett gave a brief background of the RTIP and reminded the board that the item is solely meant for discussion today. Mr. Sookne reported that MCOG received four funding applications: for

the roundabout project at Low Gap and Bush Streets in Ukiah, for the North State Street Intersection improvements at Highway 101 and Kuki Lane in Ukiah, for Phase Two of the East Side Potter Valley Road reconstruction project, and for the Downtown Gualala Streetscape. The Technical Advisory Committee (TAC) ranked and scored the applications, as shown in the staff report. The TAC recommended funding (in order of ranking) the North State Street, Gualala Streetscape and Low Gap/Bush Street projects.

Director Albin-Smith arrived at 1:38 p.m..

Staff answered questions from the Board, including:

- When does a final decision regarding the Low Gap roundabout need to be made? (*Brown*) – Ms. Barrett explained that if an agency decided not to move forward with a project, it is best to do that before the fiscal year in which a project is programmed. That allows MCOG the ability to reprogram the funds for another project. Once in the fiscal year, if not allocated, the funds will lapse and return to the region in a future STIP cycle. If funds are already allocated when an agency drops a project, the funds are lost to the region permanently. MCOG staff can assist the city with developing a schedule that allows time for the decision making process.
- Is the current plan for the Gualala Streetscape Project to program \$900,000 in anticipation that MCOG will receive funds from the Cycle 5 Active Transportation Program grant? (*Gjerde*) – Yes. The STIP could supplement funds for what the ATP grant does not cover. If an ATP grant is not received, the STIP funds could be programmed for construction through a STIP amendment or in the next STIP cycle.

No action was taken.

7. Consent Calendar. Upon motion by Wasserman, second by Stranske, and carried unanimously on roll call vote (*8 Ayes –Brown, Albin-Smith, Stranske, Wasserman, Haschak, Jackman/PAC, Carter, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent*) IT IS ORDERED that consent items are approved:

7. Approval of October 7, 2019 Minutes – as written

8. Recess as Policy Advisory Committee - Reconvene as RTPA - Ratify Action of Policy Advisory Committee. Upon motion by Carter, second by Albin-Smith, and carried unanimously on roll call vote (*7 Ayes –Brown, Albin-Smith, Stranske, Wasserman, Haschak, Carter, and Gjerde; 0 Noes; 0 Abstaining; 0 Absent*) IT IS ORDERED that the actions taken by the Policy Advisory Committee are ratified by the MCOG Board of Directors.

9. Reports - Information

- a. Mendocino Transit Authority. None.
- b. North Coast Railroad Authority. None.
- c. MCOG Staff - Summary of Meetings. Ms. Barrett added to her written report that MCOG held consultant kick-off meetings for two upcoming grants, which Ms. Ellard will give an update on at a later date. Ms. Barrett also attended the Hopland Municipal Advisory Council, which has interest in developing a segment of the Great Redwood Trail through Hopland.

- d. MCOG Administration Staff. A handout providing an update on legislation discussed in previous meetings was distributed. Staff described the various bills listed in the report, including SB 277, SB 127, and SB 137 concerning the Highway Safety Improvement Program and the Highway Bridge Program.

Ms. Orth added that she will attend the North State Super Region meeting tomorrow in Crescent City and the California Transportation Commission Town Hall there the next day.

Ms. Orth reported that staff has postponed the annual Unmet Transit Needs public hearing to the February agenda.

- e. MCOG Planning Staff. Ms. Ellard gave updates on the Overall Work Program and the Fire Vulnerability Assessment & Emergency Evacuation Preparedness Plan. The evaluation panel has chosen Category Five Professional Consultants, Inc. of San Luis Obispo to manage the project. MCOG encourages a high level of involvement in this large project. Director Gjerde requested that the consultants directly contact himself and Director Haschak, as the Board of Supervisors' ad hoc committee on the matter.
- f. MCOG Directors. None
- g. California Association of Councils of Governments (CALCOG) Delegates. None

15. Adjournment. The meeting was adjourned at 2:03 p.m.

Submitted: NEPHELE BARRETT, EXECUTIVE DIRECTOR

By Monica Galliani, Administrative Assistant